

DEPARTMENT OF
INTERNATIONAL AFFAIRS:
ISGS

NEWCOMER'S GUIDE

For Master & PhD Students

www.uni-kl.de/international





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WELCOME BY THE VICE-PRESIDENT

Dear Master and PhD students,

I am very pleased to welcome you at *Technische Universität Kaiserslautern*.



It will be your adopted place of residence for the next years, and the jump board for your career, hopefully. That is why it is so important that it was a good choice. Various reasons have prompted each of you to go this step. One reason is very likely your interest in one of our attractive master programs, offering a broad range of disciplines from natural science over engineering to computer sciences, as well as in economics and in social sciences, respectively. Or you have been offered a doctorate position in one of our numerous research-based and/or application-oriented groups. If you have come to us on recommendation you might heard about our strong co-operations between university, research institutions and industry, which provide a wide range of options and challenges. In view of this, *Technische Universität Kaiserslautern* seems to be a good choice.

What about further arguments strengthening your choice? For example, did you know our main topics regarding interpersonal action and communication at *Technische Universität Kaiserslautern*? These are: 1. Meet all members on eye-level, 2. All doors are wide open for your requests, 3. Take the chance for discussions with your professors and colleagues, and get in deeper contact with them, and 4. Ideas will be sponsored by the supervisors. Because these insights will strengthen your personality, you will be attractive for employers – in industry as well as in science. Well, I am pretty sure you made the right decision by coming to Kaiserslautern.

But, what about leisure beside an attractive and time consuming study? You will ask yourself whether you have enough time for that or not, and what is offered at all? A master study program as well as a doctorate corresponds to a full time job. However, if you selected a program or a research project that fits to your personal interest and skills, and your former undergraduate or graduate study covers the necessary basic knowledge, the necessary effort for your new study is manageable. If it's like that, you have enough time for leisure activities and recovery. *Technische Universität Kaiserslautern* with its 11,000 national students and its 2,900 international students from all over the world, present on our campus, corresponds to a medium-sized university in Germany. This constellation fosters intercultural integration and contributes to a homely, trustworthy and cozy atmosphere. Life on campus provides opportunities for various sports and cultural activities. Its geographic location on the edge of the Palatine Forest, and at the same time in the center of Western Europe, make Kaiserslautern an ideal starting point for exploring Germany and its neighboring countries.

The Department of International Affairs: ISGS will do its very best to support you and make your studies a success and your stay at Kaiserslautern a pleasant one.

I am absolutely sure you have made the right choice. Congratulations!

Your Dr. Stefan Löhcke
Vice-President for Student & Academic Affairs

WELCOME/ HERZLICH WILLKOMMEN



The Department of International Affairs: ISGS warmly welcomes you to Germany and at *Technische Universität Kaiserslautern*!

You are about to start an exciting time with many opportunities, experiences, and challenges! We want to make your time at Kaiserslautern as hazard-free and rewarding as possible. Thus, we are glad to offer our services and we hope that we can contribute to your well-being in your new studying and living environment.

With the help of this Newcomers' Guide and our individual services we will give you some useful tips on how to get through the first few weeks in the 'university jungle' and how to adjust yourself to your life in Germany.

If we can support or assist you in any way, please feel free to contact us! We wish you a nice and successful study time at TUK.

Your ISGS-Team

1. CONTACT/ ANSPRECHPARTNER

Department of International Affairs: ISGS

ISGS Main Office

Gottlieb-Daimler-Straße 47
Building 47, rooms 616-622, 630
67663 Kaiserslautern
Phone: +49 (0)631 205 4998
Fax: +49 (0)631 205 3457
Email: isgs@isgs.uni-kl.de

ISGS Branch Office & Meeting Place

Building 39
67663 Kaiserslautern
Phone: +49 (0)631 205 4980
Fax: +49 (0)631 205 4997

Consultation hours of both ISGS-offices:

Mon–Thur 08:30–16:30
Fri 08:30–15:30

Find us online and on social media:

www.uni-kl.de/international/



SUPPORT & SERVICE BY ISGS

The ISGS-team guides you through the first weeks and helps you to cope with bureaucratic issues (see 2. *Formalities*). For any questions, do not hesitate to ask!

For the necessary administrative proceedings:

Please bring all your important documents (passport, original certificates, filled in forms, etc.) every time we meet in order to go to the City hall / *Rathaus* for registration, the Foreigners' Office / *Ausländerbehörde* for visa extension, the Students' Office / *Studentensekretariat* for enrollment, etc.

**! USEFULL CHECKLIST IN
THIS BOOKLET (FOR TAKE-AWAY) AND IN THE ANNEX!**

Department of International Affairs: ISGS
Abteilung Internationale Angelegenheiten
 Building 47, rooms 612 - 630
 ☎ +49 (0)631 205 4914
 📠 +49 (0)631 205 3599
 Email: international@uni-kl.de

Opening hours:
 Mon–Fri 10:00–12:00
 Wed 14:00–16:00

Student Service Center (SSC)
 Building 47, ground floor
 ☎ +49 (0)631 205 5252,
 Email: studium@uni-kl.de

Opening hours:
 Mon–Thur 09:00–16:30
 Fri 09.00–13.00

**The Federal Employment Agency
 (Bundesagentur für Arbeit)
 Branch Office at TU Kaiserslautern** 

Erwin-Schrödinger-Str. 30
 67663 Kaiserslautern
 ☎ +49 (631) 3641-158 / 0 800 4 55 55 00
 Web: www.arbeitsagentur.de

! BE UP TO DATE !

Announcements will be published on the ISGS **notice board / Schwarzes Brett**, which can be found in front of the ISGS branch office (Building 39). Please check it daily during your language and orientation course.

If you would like to be kept informed about ISGS activities, you are welcome to subscribe to the **mailing list** of the ISGS family by filling out the personal data form.
 For further ISGS activities, regularly check: www.uni-kl.de/isgs -> **Newsroom**

ACADEMIC COORDINATORS OF THE DEPARTMENTS & GRADUATE SCHOOLS

Department of Mathematics
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Department of Electrical & Computer Engineering
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Department of Computer Science
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Department of Biology
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**Department of Social Sciences
 Master Cognitive Science**
 Petra Ludowicy (M. Sc.) (Bld.57,R.524)
 ☎ (0631) 205 5038 | 📠 (0631) 205 5034
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**Department of Physics
 Master Advanced Quantum Physics**
 Dr. rer. nat. Thomas Niederprüm (Bld. 46, R. 429)
 ☎ (0631) 205 2675 | 📠 (0631) 205 3906
 Email: niederp@physik.uni-kl.de

Addresses of the other departments can be found on the internet: www.uni-kl.de

2.FORMALITIES/ FORMALITÄTEN

Before entirely concentrating on your studies, you have to complete a few formalities. These proceedings will take place in small groups during the first two weeks of your stay and will be organized by ISGS. If you have arrived out of the set arrival dates (mid-February and beginning of August), ISGS offers individual support as far as possible. Just drop by our branch office!



For detailed information see checklist "What to do after your arrival" in this booklet (for take-away) and in the annex!

2.1 FOREIGNERS' OFFICE / AUSLÄNDERBEHÖRDE

If you are not a citizen of an EU-country, Iceland, Lichtenstein, or Norway, you need to apply for a residence permit for study purposes at the Foreigners' Office / *Ausländerbehörde* in Kaiserslautern within the first three months or before the expiry date of your entry visa. An online appointment is necessary via the QR-Code! Don't forget to bring your confirmation email & please note that only payment by EC-card accepted! The branch office is situated in building 38.
 ☎ (0631) 365 2828 | 📠 (0631) 365 3129
 Opening hours: Tue & Thur 8:30–14:00



The residence permit for study purposes is usually issued for 1 year and can be extended until the end of your studies. Please visit ISGS at least 3 months before your residence permit expires. More information on visa regulations:



2.2 MUNICIPAL REGISTRATION OFFICE / EINWOHNERMELDEAMT

Within the first week of your stay, you will have to register as a resident at the *Einwohnermeldeamt* in Kaiserslautern. You must appear in person at the residents' office / *Bürgercenter*, which is located in the city hall. Besides your passport, you will have to show a written confirmation of your residence by the owner of the apartment.

Bürgercenter
 (next to the town hall)
 Willy-Brandt-Platz 1
 67653 Kaiserslautern
 ☎ 0631 365 2538
 📠 0631 365 2772
 Opening hours:
 Mon–Wed: 08:00–16:00
 Thu: 09:00-18:00
 Fri: 08:00-12:00



2.3 SOCIAL FEES / SOZIALBEITRÄGE

At our university there is an Office for Student Affairs / *Studierendenwerk*, that manages social facilities (refectory / *Mensa* etc). All students have to pay a social fee every semester. This fee includes the transportation card / *Semesterticket*, which allows students to use public transport in Kaiserslautern and its surroundings at no extra cost for one semester (see 4.9 Public Transport). At present, you have to pay a social contribution fee of 241,81€ when you enroll at the university.

PhD candidates who are employed as academic staff at the university are not regarded as students and cannot be

enrolled if their working contracts exceed 20 hours a week! They are not required to pay the semester fee, but also cannot take advantage of the corresponding services.

2.4 BANK ACCOUNT / BANKKONTO

In Germany most of the payments (e.g., monthly rent, health insurance, social contribution) are done by bank transfer, so it is necessary to open a bank account immediately after your arrival. Various banks in Kaiserslautern offer accounts for young people at low charges. The nearest bank is Stadtparkasse Kaiserslautern located at:



Davenportplatz 4, 67663 Kaiserslautern
 ☎ (0631) 631 32001-320
 E-Mail: info@sskkl.de
 Opening hours:
 Mo & Thu: 08:30-12:30 14:00-18:00
 Tue & Wed: 08:30-12:30 14:00-16:00
 Friday: 08:30-12:30

Furthermore there are banks which offer giro accounts free of charge (eg. Direct Banks)

! MONEY TRANSFER !

Please note: It is important that you have access to your money very soon after your arrival!

As non-negotiable checks/*Verrechnungsschecks* need to be certified (this may take 4–6 weeks) we recommend the following: Please carry cash in Euros from your home country for the first weeks (administration fees, first rent, etc.–approx. € 1000) with you. Immediately after your arrival ISGS will assist you in opening a bank account. Another possibility could be that you forward your bank data to your parents/responsible persons in your home country (who have access to your money) and they transfer the money to you. This procedure will take at least one week!

2.5 INSURANCES / VERSICHERUNGEN

2.5.1 Health Insurance / *Krankenversicherung*

It is obligatory to have suitable health insurance coverage for yourself and for all family members accompanying you. As a student you are eligible for statutory insurance at the lowest current monthly rate, which is about €105. Students who have spent more than 14 semesters studying any subject or who are over the age of 30 are not eligible for the Statutory Student Health Insurance Scheme (SKV). Students from countries that have made formal social agreements with Germany, including an insurance clause, can continue to be insured in their own countries. In this case, the European Insurance Card must be presented to a local statutory health insurance company such as TK or AOK. It will then exempt you from statutory insurance and enables you to consult German doctors free of charge. Details on the German health care system and the health insurance in chapter 4.6.

2.5.2 Accident Insurance / *Unfallversicherung*

As an enrolled student you are insured against accidents at the university during your study period, as well as on your direct way to university and direct back home. If you are interested in having additional accident insurance cover, just contact the ISGS branch office.

2.5.3 Liability Insurance / *Haftpflichtversicherung*

The personal liability insurance is not a mandatory insurance, except when you drive a car! It covers all cases of liability

for injury or damage to other persons or their property. It does not matter whether the negligence was yours, that of a family member, or even your pet's—the costs are usually paid! Liability insurance is especially recommended if you rent a private house or an apartment, or use a bicycle. It is about € 35–50 per year.

ISGS will help you find a suitable health insurance or buy a suitable liability insurance cover. Just drop by by our branch office within the first weeks of your stay!

2.6 PUBLIC SERVICE BROADCASTING FEES / GEZ

You have to pay a monthly licence fee of 17,50 EUR for public broadcasting services (including radio, TV and online-services). This fee needs to be paid per residence (private apartments or dormitory rooms). If you fail to register via: www.rundfunkbeitrag.de high fines can be charged!

3. ON CAMPUS/ AUF DEM CAMPUS

You have to complete some formalities before you start studying at the University (see 2. Formalities and the checklist in the annex of this booklet):

3.1 STUDENT ID CARD / *STUDIARENDAUSWEIS*

After you have paid the social fee (see 2.3),



the additional € 8 for the ID card and have handed in a current photo, the university administration will send you your student's identity card (commonly called *Studentenausweis* or *Semester Ticket*), which is currently valid for one semester by post. We recommend that you carry it with you all the time. The student ID is a multi-purpose card serving the following requirements:

3.1.1 Proof of Identity as a Student / *Studierendenausweis*

It certifies your status as a student. Your name, matriculation number, and photograph provide enough identity proof when required. You are required to have it with you when you take exams.

3.1.2 Library / *Bibliothek*

The library is a central service unit of the University and offers a wide range of collections and resources to support campus instruction, research, and service and comprises about 900,000 volumes. An online catalogue (OPAC) provides access to all books and journals held by the library. Your student ID card has a barcode on the back which is used for your library membership. The data about the books you have borrowed or the due date of return of the books can be retrieved from the databank of the library simply by using this barcode.

With your student ID card, you can use the University's central library in building 32, which provides:

- an information center
- an overview of courses on how to use the library effectively

SYMBOLS & FUNCTIONS OF THE STUDENT ID

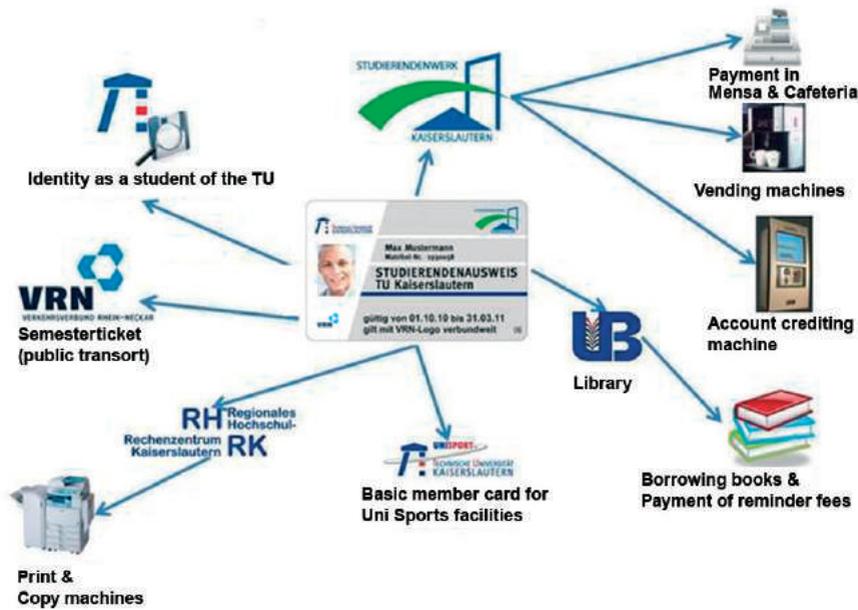


Fig 1: Functions of the student ID card

- a reading room with daily & weekly press
- general reference works, bibliographies, encyclopedias, and textbooks.
Opening hours: Mo–Fri 08:00–22:00
(borrowing & returning books until 18:00)
Sa 09:00–22:00 (no borrowing)
So 10:00 - 18:00 (no borrowing)

The library system is a decentralized system with resources housed in the central library building and 8 department libraries with individual opening and borrowing hours:

- Architecture, Spatial & Environmental Planning, Civil Engineering:
Bldg. 2 | ☉ Mon–Fri 08:00–18:00

- Biology:
Bldg. 14 | ☉ Mon–Fri 08:00–18:00
- Chemistry:
Bldg. 54 | ☉ Mon–Fri 08:00–18:00
- Electrical & Computer Engineering:
Bldg. 12 | ☉ Mon–Fri 08:00–18:00
- Computer Sciences:
Building 36 | ☉ Mon–Fri 08:00–19:00
- Mechanical Engineering & Management:
Bldg. 42 | ☉ Mon–Fri 08:00–19:00
- Mathematics and Physics:
Bldg. 48 | ☉ Mon–Fri 08:00–19:00
- Social Sciences
Bldg. 32 | ☉ Mon–Fri 08:00–22:00
Sa 09:00 - 22:00, So 10:00 - 18:00

Borrowing times:
www.ub.uni-kl.de/die-ub/oeffnungszeiten

3.1.3 Ticket for public transport / Semesterticket

The VRN logo on the card allows you to travel in and around Kaiserslautern by bus and train. For more information regarding the area of validity as well as timetables etc., please see chapter 4.9 Public Transport. For special conditions concerning bicycle rental see chapter 4.9.4.



3.1.4 Payment in the canteen or refectory / Mensa

The student ID card can be used as a prepaid card to pay for your food in the canteen/Mensa or refectory. You can charge your card with a desired amount of money and every time you use it in the Mensa, the appropriate amount will be deducted from your balance. Further information on the refectory/Mensa in chapter 3.3



- It helps you to acquire special student subscriptions for magazines and newspapers.
- The student ID card is required in order to open a low-charge bank account.
- It helps you obtain cheaper health insurance.
- It is a prerequisite for obtaining the International Student Identification Card (ISIC), with which you can receive benefits outside of Germany. You can get that card from the *Studierendenwerk*, building 30, room 296 for about € 15.
- In addition, the card also entitles you to get a place for your children at the university's day care center.
- It provides benefits for cultural and social activities, so do not forget to ask for discounts.

For more information on the student ID Card visit www.uni-kl.de/chipkarte

FOR PHD-STUDENTS

As a PhD student you do not have to be enrolled at the University. Thus, you will not be given a student card automatically. Instead, you should apply for an employee's card / *Bedienstetenausweis*. In general, this offers the same possibilities as the student card, except free use of basic sports offers and free Public transport. Check chapter 4.9 for information on job tickets for public transport. For further questions, never hesitate to ask ISGS!

3.1.5 Further advantages of the Student ID card / weitere Vorteile des Studierendenausweises



The student ID card offers a lot more amenities for student life: With this card you can also receive discounts in cinemas, public pools and even at the hairdresser's!

- You need your student ID card in order to participate in the university's sports activities (*Hochschulsport HSSP*). The student ID card includes free use of many of the university's sports offers, e.g. Aikido, Badminton or Cricket.
- You need the student ID card to apply for an exemption from fees for public TV and radio (GEZ) - this only applies to EU citizens.

3.2 ACCESS TO THE UNIVERSITY NETWORK / RECHENZENTRUM

TUK provides excellent computer facilities. With your student account you can log in to numerous computers (building 34, room 250), and you have access to the internet and storage space for your files. You can also use this account from your computer or notebook at home if you have internet



access. Further, you will receive emails within the University via your email address **yourname@rhrk.uni-kl.de**.

RHRK-Service Point
 Building 34, room 250
 Mon–Fri 13:00–15:00
 ☎ (0631) 205 3812
 ✉ servicepoint@rhrk.uni-kl.de
www.rhrk.uni-kl.de/en/home

To open your account, please bring your student ID card and national identity card or passport. If you do not already have your student ID card, please contact ISGS! The RHRK also has a lot more to offer:

- access to the wireless LAN and VPN on our campus
- computer rooms (34-251 and 34-253)
- free prints for 200 pages per months
- software download and Microsoft Dream Spark
- free lectures and extracurricular courses on the most important computer programs and applications.

3.3 CANTEEN ON CAMPUS -HOW TO USE THE REFECTORY / MENSA

The refectory or canteen in building 30 is the most important place on campus for many students! Here you can have a good, inexpensive meal or a quick snack, study together, or just take a break. On weekdays you can choose between different menus, meals from the Grill (barbecue), the Wok and the salad buffet. The current menu options could be found at:
www.mensa-kl.de.



There are menu 1 (€ 2.40) and menu 2 (€ 2.15). They have some assigned symbols: (V) means 'vegetarian', (S) means pork (Schwein), (R) means beef (Rind) and (S/R) has pork and beef in the meal.

Once you have decided on a meal, you must line up for either Menu 1 or 2, Grill or Wok. Pay your meal with your student card at the counter, the exact amount will be debited automatically.

At the buffet or free-flow area various dishes are offered: grill, wok, salad, vegetables, soup, etc. For these meals you have to pay a certain price for each 100 grams of serving, which usually cost between € 0.65 and € 0.85. Please use separate plates for the different meals, otherwise you will have to pay the price of the most expensive meal for everything!

The menus are available at lunchtime from 11:30 to 13:45, grill, wok and buffet from 11:15 to 14:00 (Mon-Thur). During the regular working days of the University, (other than vacations and weekends) you can eat in the cafeteria "Atrium" in the Mensa-building during the evenings from 17:30 to 19:00 (Mon-Thur).

You can only pay for meals with your **student ID card**, which is a sort of debit card. You have to deposit money into the account, using the account crediting machines in the refectory. In case you lose your student ID card, it can be blocked by specifying the card number. However, when a card is lost, it cannot be reimbursed! If you graduate or leave the university, you can return your student ID card and get your remaining balance back.

Apart from the main refectory, there are some other cafeterias and bistros on campus that offer food and beverages - here you can also pay with your student card, e.g. the

Bistro 36 (next to ISGS) and the 'Cafeteria Atrium' at the ground floor of the *Mensa*.

3.4 REGISTRATION / RÜCKMELDUNG

Every semester you receive a bank transfer form to pay the social fees (see 2.3) for the next semester. A specific time span (usually one month) for paying the social fees is clearly mentioned on the form: January for summer term and June for winter term. Make sure that you pay in time otherwise ,you will have to pay a penalty of € 21!



3.5 ADMINISTRATION OF YOUR STUDY BY QIS/

PRÜFUNGSVERWALTUNGSSYSTEM QIS

The administrative details for most degree programs can be performed online via QIS Self Help function. For example, you can register or withdraw from examinations, obtain a summary of your status, and view your grades. Learn more about QIS:
www.uni-kl.de/en/studies/while-enrolled/examination-policies/qis/

3.6 COMMUNICATION AND INFORMATIONSSYSTEM KIS/KOMMUNIKATIONSSYSTEM KIS

All rooms, persons, and courses are managed by KIS. Whether you are looking for the room of a class or the email address of your lecturer, KIS can provide you the needed information. After having activated your RHRK account, you can also log in to KIS and create your personal study schedule or register for courses.
www.kis.uni-kl.de or office.kis.uni-kl.de

3.7 STUDENT SUPPORT: FACHSCHAFT

The *Fachschaft* is a group of students within each faculty which helps you with study related issues. They organize freshmen events, parties and information events for your study program. They also provide copies of old examinations or material for lectures from previous semesters for you to learn and prepare for.



Fachschaften of the Departments:

- Architecture:
www.fsarch.wordpress.com
- Biology:
www.uni-kl.de/FB-Biologie/FS
- Business Studies:
www.fswiwi.org
- Chemistry:
fachschaft.chemie.uni-kl.de
- Civil Engineering:
www.fs.bauing.uni-kl.de
- Computer Science:
www.fachschaft.informatik.uni-kl.de
- Electrical and Computer Engineering:
www.eit.uni-kl.de/en/student-groups
- Mathematics:
fachschaft.mathematik.uni-kl.de
- Mechanical and Process Engineering:
www.fs.mv.uni-kl.de
- Physics:
<https://fachschaft.physik.uni-kl.de/en/home.html>
- Spatial and Environmental Engineering:
www.fachschafttru.wordpress.com
- Social Sciences:
www.fs.sowi.uni-kl.de

4. LIVING IN KAISERSLAUTERN/ LEBEN IN KAISERSLAUTERN

Living in the city of Kaiserslautern is quite easy once you know where to go, how to get there, whom to contact, etc. All this might sound like too much work. A little bit of groundwork is required, and once you get the hang of how things are done, it is just a piece of cake! Here are a few handy tips that might be of some help.

4.1 APARTMENTS / WOHNUNGEN

4.1.1 Contracts & Duties / Verträge & Verpflichtungen

There are several important things that students should remember about the rental contract. All contracts are legally binding. Read it thoroughly and make sure you understand everything written in the contract before signing it. Do not sign a contract for housing you cannot afford. In addition to the rent you have to pay a **security deposit** for the apartment. This deposit is paid only once and is returned to you when you vacate the apartment (provided you leave it in a good state).



Ask ISGS if you have any questions on housing or rental contracts.

It is very important that the apartment is always kept clean and well-maintained. As the isolation in the apartments is very good, it is important to air the apartment at least once a day (especially in winter) to avoid mildew. The deposit will not be repaid fully if the **janitor/Hausmeister** finds damages, stains, etc. in the apartment. When you move out you normally need to paint the apartment. The cleaning and maintenance of the apartment has to be done by

yourself. There will be no maid or servant, who comes to clean your apartment. Also, for those who have to pay utility costs (e.g. electricity) separately, be aware that excessive usage of water, electricity, or heating will cost you extra. Always remember to

Need-To-Know-Sessions by ISGS



Twice a year, ISGS offers a workshop on "New in Kaiserslautern - your daily life guide for a comfortable stay". It includes useful information on rights & duties, rental contracts as well as on housekeeping and shopping tips.

Further, we offer some more sessions on useful topics, e.g. safety and security or library essentials.

Check www.uni-kl.de/isgs/news/events

turn your gas, heater, and lights off when you leave the apartment. When you move into your apartment, make sure you go and see the **janitor/Hausmeister** within the first couple of days during his working hours. Introduce yourself and ask him to change the name tag on your apartment door, your bell and your mailbox. Meeting the **Hausmeister** is also good in case you lock yourself



out. Only if he knows you, will he open the door for you, although this service is only available during his working hours. Otherwise you will have to call a locksmith service, which can cost up to € 200.

4.1.2 Students' residences / Studentenwohnheime

Generally, the apartments are approx. 18–24 m² in size, furnished with bed, table, chair, wardrobe, shower, bathroom, and kitchenette. Additionally, internet connection via the university (but no computer!), cable TV as well as washing machines and dryers in the basement are provided. Around the campus you can find the following students' residences:

Studierendenwohnheim III:

Gerhart-Hauptmann-Str. 24
Located 800 m from the university
Rent approx. € 245 to 250 incl. all utilities.
Deposit € 300,-
Additional features: TV and study room, table tennis, billiard table, supermarket and bakery adjacent.

Administrative Issues

Mrs. Nimis-Berg
☎ 0631–205-4526
✉ a.nimis-berg@studwerk-kl.de

Janitor

Mr. Simon | ☎ 0631–18606
Consultation hours:
Mon & Thur 08:00–08:30; 15:00–15:30
Working hours:
Mon, Thur, Fri: 07:30–14:30

Locksmith services:

→ Tag & Nacht Schlüsseldienst Schmitt GmbH
Phone: 0631-3606300
→ Lauterer Schlüsseldienst Schierlinger
Phone: 0631-13505

Studierendenwohnheim IV:

Meisenweg 6-10
Located 2.2 km from the university with good bus connection.
Rent € 226 to € 249 incl. all utilities.
Deposit € 300,-
Additional features: Quiet location, reading and study room, table tennis, common room with kitchen and TV, billiard table.

Administrative Issues

Mrs. Jennifer Danner
☎ 0631–205–4525
✉ j.danner@studwerk-kl.de

Janitor

Mr. Auer | ☎ 0631–98263
Consultation hours:
Mon 13:00–13:30, Wed 08:00–08:30 & Fri 12:30–13:00
Working hours:
Mon 07:00–15:30, Fri 07:00–14:30

Studierendenwohnheim VI:

Gottlieb-Daimler-Str. 68
Located directly on campus
Rent € 270 to € 350 incl. all utilities
Deposit € 300,-
Additional features: Satellite TV, large common room

Administrative Issues

Mrs. Jacqueline Bold
☎ 0631–205–2575
✉ j.bold@studwerk-kl.de

Janitor

Mr. Bacik | ☎ 0631–3037028
Consultation hours: make an appointment
Working hours:
Mon–Thur 7:30–15:30
Fri 07:30–14:00

General Housing Administration Office / Wohnheimverwaltung des Studierendenwerkes

Building 30, Rooms 220, 221, 296
 Mon–Fri 09:00–12:00
 Mon & Wed : 13:00–14:30
 Further student residences see www.studwerk-kl.de/kaiserslautern/wohnen/

4.2 SHOPPING / EINKAUFEN

14 Kaiserslautern, though not a big city, provides its residents with a good variety of shops and supermarkets. The city also has a good number of specialty shops where one can buy Asian food products, pre-paid telephone cards, and other necessities.



! OPENING HOURS !



Generally, there is no 24/7-service in Germany! Smaller shops, banks, some public authorities, doctors and pharmacies might even be closed on Wednesday afternoon!

Asian Stores in Kaiserslautern / Asialäden in Kaiserslautern

- **Asia City**
Pirmasenser Straße 22
- **Cong Tam Tran Asia Shop**
Karl-Marx-Str. 20
- **Orient**
Karl-Marx-Straße 6
- **My India**
Eisenbahnstraße 43



Stores in the University Neighborhood / Geschäfte in der Umgebung der Uni

Post office / Post



in "Carina´s Blumen Shop"
 Davenportplatz 14
 Opening hours:
 Mon–Thur 08:30–18:00
 Fri 08:30–17:30
 Sat 08:30–13:30



Groceries / Supermärkte

- **Wasgau**
Carl-Euler-Str. 6
Mon–Sat 08:00–21:00
- **Netto Discount**
Carl-Euler-Str. 4
Mon–Sat 07:00–21:00

TAP WATER



The quality of tap water in Kaiserslautern is analyzed daily within highest standards for nourishment. It is definitely safe and healthy to drink tap water in Germany.

- **Aldi Discount**
Zollamtstraße 30
Mon–Sat 08:00–20:00
- **Alnatura** (organic food)
Königstraße 123
Mo-Sa 08:00–20:00
- **Lidl Discount**
Kurt-Schuhmacher Straße 1
Mon–Sat 07:00–21:00

Drugstore / Drogerie

Body hygiene products, child-care products, baby food, toiletries, etc.

- **Rossmann (City Center)**
Kerststr 9-15
Mon–Fri 08:00–20:00
Sat 08:00–19:00
- **DM**
Königstraße 121
Mon–Sat 08:00–21:00

You can also find a small bakery, stationery shop, and a hair salon in Davenportplatz.

There are many supermarkets in the city, for example, "Aldi" on Zollamtstraße, "Lidl" on Kurt-Schuhmacher Straße, etc. These stores are cheaper than others such as "Globus" in Gewerbegebiet or "Edeka Neukauf" on Trippstadterstraße, which are more expensive, but have a larger variety of products. "Kaufland" on Pariser Straße is good, at the same time economically priced and has a better variety than "Aldi" or "Lidl".

On Saturdays and Tuesdays from morning until 13:00 in the afternoon there is a **farmers' market** in the city on Stiftsplatz where you can buy fresh vegetables, fruit, meat, cheese, and regional products.



For **clothing**, Kaiserslautern offers a big **shopping mall** (www.k.in-lautern.de) near the pedestrian zone in the city center where you find an amazing offer of clothes, shoes and more.

Please note the **opening hours** of the supermarkets and stores. Most of them close

at 19:00 in the evening on weekdays, some are open till 20:00 or even 22:00. And on Saturdays they close at 14:00/16:00 in the afternoon and only the supermarkets are open until 20:00/22:00.

On Sundays and public holidays, no shops are open!

Hence, plan your purchases in a way that you have enough stuff with you for the weekend.

15 However, for emergency purchases you can go to the gas stations. The prices will be a little higher than the ones in the stores, but be aware that they do not offer everything!

All the mentioned shops sell a variety of goods with different qualities and costs. This list does not claim to be complete and does not intend to advertise these shops. Please feel free to find the ones that suit you best!

To reach the city, take any bus that goes to "Schillerplatz". You can take bus number 105 that goes to "Gewerbegebiet", bus number 114 going to "Schillerplatz" or bus number 115 going to "PRE-Park". Further information in chapter 4.9 Public transport.



4.3 FURNISHINGS / MÖBEL

Generally, apartments on the private housing market are not furnished. Even a room in a residence hall (with bed and mattress, desk, cupboard and kitchen unit) might not perfectly match your expectations of comfort. Furnishings and accessories can be found in inexpensive furniture stores, for example:



- IKEA in Kaiserslautern
- Möbel-Martin in KL
- Möbel-Fundgrube in KL
- Poco Domäne in KL
- Mömax Kaiserslautern
- Shops for inexpensive secondhand furniture:



• **Caritas Kaiserslautern**
Möbellager
Berliner Str. 12 (entrance from the side)
67659 Kaiserslautern
☎ 0631-45692

Opening hours:
Mon–Fri 10:00–14:00
Mon, Wed, Thur 15:00–19:00

• **Die Schatzkiste** (Neue Arbeit Westpfalz)
Pariser Straße 28
67655 Kaiserslautern
☎ 0631-4147401

Opening hours:
Mon–Thur 10:00–13:00
Fri - Sat 10:00–14:00

4.4 GARBAGE / MÜLL

Generally, the garbage is divided into different categories that have to be disposed off in different ways. The German waste ma-

agement normally offers different garbage containers.

The **recyclable waste** (marked with the  *Grüner Punkt-Logo*) is to be disposed of in yellow bags known as the *Gelber Sack*. For example, things such as empty milk cartons, plastic bags, food must be disposed of in the *Gelber Sack*. The items have this green logo on the package.

The yellow bags are available at the landlord / *Vermieter* of your apartment, you can also ask at the *Bürgercenter* in the City hall / *Rathaus*. In the students' residences, the recyclable waste is not separated, thus, you do not need yellow bags.

Biodegradable waste / Biomüll is food waste and is to be kept and disposed off separately in the brown container.

Glass is also recyclable and has to be disposed of according to color (green, brown, and white) into the glass-recycling container. These containers are found in public areas and can be used by all residents of that area. The containers in the University neighborhood are on Paul-Ehrlich-Straße.

Paper, cardboard, etc. are to be disposed of separately in the blue container for paper / *Altpapier*.

The **remaining non-recyclable garbage / Restmüll** is usually collected in green containers. The garbage containers are not emptied every day, but once every two weeks on a specified day. The *Gelber Sack* is collected on special days. There is a schedule that shows which kind of garbage is collected on which day. For more details on the schedule you can ask your janitor.

If you have **electronic scrap**, such as refrigerators or computers, or **bulk waste**, such as furniture, you should inform your janitor or

landlord to make an appointment with the waste management team of the city for a free pick-up date.

4.5 COST OF LIVING / LEBENS- HALTUNGSKOSTEN

The cost of living for students is approximately € 750-800 per month. In this amount, the expenses for housing, health insurance, food, transportation, and leisure activities are also included. Here are few points that students should consider while planning their budget:



You cannot make significant reductions or savings on the figures mentioned above. While planning your budget and finances, do not assume that you will be able to cut back your expenses much lower than these. It is not possible to manage the finances if drastic economic differences are encountered. If at all possible, bring about 10 percent more than estimated expenditure in case of unexpected costs and increases in German prices. Immediately after your arrival in Germany and in the first few days of your stay, you need to have enough money with you for purchasing items of daily needs such as warm clothing, books, items for rooms. Besides that, a deposit for housing and the social fee have to be paid.

4.6 GERMAN HEALTH SERVICE / DAS DEUTSCHE GESUNDHEITSWESEN

Germany has a well-developed and socially supported health service system. In terms of health care, Germany is one of the most advanced and well equipped countries in the world, with highly qualified doctors and specialists to treat the patients. Everyone insured is free to choose their own doctor or dentist from amongst the registered health service practitioners. The health insurance scheme pays the costs for treatment by a doctor or a dentist as well as for hospital treatment and preventive measures. In the statutory health insurance scheme / *gesetzliche Krankenversicherung* patients have to pay a certain small fee for medicines, medication, medical aids and other items themselves. There are, however, certain costs that are not covered or are covered partially, e.g. costs for denture work, including crown and orthodontic work.



4.6.1 Medical Services / *Leistungsumfang*

Medicines / drugs, dressing / bandaging, health aids

Patients requiring prescription-only medicines / drugs, dressing / bandages, health aids (e.g. insteps, arch-supports) will have to pay 10 percent of the costs themselves in the future. The minimum extra charge is € 5, the maximum € 10 per prescription. Example: If a patient gets medicine worth € 80, the extra charge is € 8. However, if an ointment costs € 7, the extra charge is not 70 cents, but rather € 5. While very expensive medicine for € 150 will not cost the patient € 15, but only € 10. Subsidies

Family-Service at TU Kaiserslautern

Leslie Schleese | Bldg. 57 Room 271

Consultation hours on appointment:

☎ 0631-205 4323

✉ schleese@verw.uni-kl.de



for vision and optical aids (glasses/contact lenses) will only be available for children under 18 years of age and for insured patients with serious sight impairments. The optician or health insurance company will advise on how much the subsidy is.

In-patient treatment

Patients seeking in-patient treatment (hospital or rehab clinic) must immediately present their insurance card when they go for treatment. The health insurance company will pay the costs for in-patient treatment in the general care category in a hospital/clinic which has been licensed by the statutory health insurance company. Patients are free to choose among all licensed hospitals/clinics. But: Insured persons who are 18 years of age or over must pay a daily private contribution of € 10 from the first day of in-patient treatment (including the release day). However, this extra charge has been limited to 28 days per calendar year (maximum extra charge of € 280 per calendar year for in-patient treatment).

Therapies and domestic nursing care

Patients personally have to pay 10 percent of the costs for treatments such as physiotherapy, ergo therapy, speech therapy or massages. In addition, they pay € 10 per prescription. This means: If a doctor prescribes six therapy units, the patient pays 10 percent of the treatment costs and € 10 for the prescription.

Dentures (prosthetics)

Important: Before you decide to have any specific type of dental prosthetic treatment, please make sure that your dentist provides you with a treatment and cost



! EMERGENCY NUMBERS !
 Fire brigade, Police & Emergency:
112
 Hospital Kaiserslautern:
+49 (0)631 - 203 - 1240

schedule and that you contact your health insurance company for advice beforehand.

Pregnancy and childbirth

In case of pregnancy or childbirth, the health insurance company will pay the following costs:

- medical care (e.g. provided by ante-natal check-ups) and care provided by a midwife,
- provision of medicines / drugs, dressing / bandages, health aids,
- childbirth in a maternity clinic / ward (general care category)

Accompanying spouse and children

As a rule, family members (spouse without own income or children) can be insured with the statutory health insurance company at no additional costs.

Note: Make sure that you keep all receipts! Doctors, chemists / pharmacists, therapists, and clinics must issue receipts for any extra charges. Anybody who reaches his or her personal financial limit will receive an appropriate certificate from the health insurance company and then needs to pay no more extra charges for the rest of the year. Please contact your health insurance company to find out what your personal financial limit is (calculated on the basis of your gross income). Some health insurance companies have special forms to make it easier to document the extra charges which have been paid. Please ask your health insurance company for such a form and the details. All the rules mentioned in this

chapter are valid for the statutory health insurance only. Private health insurances have different regulations.

4.6.2 Doctors and Hospitals / Ärzte und Krankenhäuser

Apart from general medical practitioners, there are also specialists. You should go to a general practitioner first in order to be transferred to a specialist. In most cases, though not all, you will have to take an appointment in advance. Especially with dentists and specialists, this may take several weeks. If you are in acute pain, have fever or have had an accident, you have to be treated immediately or at least get an appointment the same day. You will find the



! IMPORTANT !

Usually you need an appointment to be seen by the doctor. However, in cases of emergency, you can drop into any doctor's office at any time (during the opening hours).

names of doctors according to the field of specialization on the telephone directory or the Yellow Pages. It is advisable to ask friends and acquaintances which doctors they recommend.

In Germany, there are state, non-profit (denominational) and private hospitals. In every large town, there is a hospital where you can be treated as an out-patient, too. Out-patient clinics are, however, not as common in Germany as in some other countries. Hospitals are divided into various specialist clinics, such as Dermatology, Dental Clinic, Psychiatric Clinic, etc. If you are sent to hospital, the health insurance scheme will cover the costs of

accommodation, care and examinations, although you will have to contribute a small amount during the first fourteen days. You will be accommodated in a double room or small ward with three or more beds; single rooms and private telephones costing extra. If you need urgent medical treatment during the weekend or on public holidays, you can either call the emergency services or go to a hospital's out-patient department.

4.6.3 Emergency Services / Notdienst

If you urgently need a doctor during the night, during the weekends or on public holidays the emergency medical services will assist you. You can find the addresses of the doctors on call in the daily newspaper under the heading "Emergency Medical Service" / *Ärztlicher Notdienst* or *Ärztlicher Bereitschaftsdienst*. For any **medical emergency** call **112** for 24-hour service. Alternatively, you can call a doctor; the answering machine will inform you which doctors are currently on call.



Pharmacy: Under the heading *Apotheken-Notdienst* you can discover where you can get medicines in an emergency outside normal opening hours. There is at least one pharmacy, which is open 24 hours a day. The name of this pharmacy is on a list that can be found on the door of every pharmacy. This list changes every week.

Ambulance: In case of accidents or sudden illness where a patient cannot be transported by car, you should call the emergency number 112 for an ambulance. If you are on a highway or a major road,

! TELEPHONE CALLS WITHIN KAISERSLAUTERN !

If you call from a landline within Kaiserslautern, you just have to dial the indicated numbers. If you call from other city or with a cell phone, you will have to add the prefix of Kaiserslautern: 0631

follow the arrows on the white kilometer markers or posts to the next emergency call box.

Hospital / Krankenhaus

Westpfalz-Klinikum GmbH
Hellmut-Hartert-Straße 1
67655 Kaiserslautern
Phone: 0631 203-0



During the weekdays, you can go to the hospital beyond the normal working hours, i.e. from 19:00 in the evenings–till 8:00 in the mornings in case of an emergency or severe injuries.

4.6.4 List of doctors in
Kaiserslautern / *Liste von Ärzten in
Kaiserslautern*

Note: This is not necessarily a complete list.

General Practitioners / Allgemeinmediziner

Angyal, Adam-Nandor Dr. med.
Rauschenweg 29
☎ 58920

Fröhlich, Jonas Dr. med.
Pfaffenbergstraße 74
☎ 28868

Berdel, Christine Dr. med.
Rudolf-Breitscheid-Straße 15
☎ 3109100

Eisenbarth, Gabriele Dr. med &
Frankenberger, Ulrich
Bahnhofstraße 26-28
☎ 3031350/3031351

Kostazky, Hildegard Dr.
Eisenbahnstraße 14
☎ 64852

König, Petra
Karl-Marx-Straße 23
☎ 3605597

Dentists / Zahnärzte

Becker, Oliver Dr.
Eisenbahnstraße 10
☎ 69061

Früh, H. J. Dr.
Eisenbahnstraße 49
☎ 64347

Gornisch, Andreas
Schneiderstraße 8
☎ 61445

Martin, Diana Dr. dent. &
Onac, Lucian Dr.
Davenportplatz 5a
☎ 17470

Simf-Springer, Christiane Dr.
Pariser Straße 51
☎ 13777

Gynaecologists / Frauenärzte

Göppner, Michaela
Schneiderstraße 8, City-Ärztehaus
☎ 3606500

Klos, Anja Dr.
Humboltstraße 31
☎ 14106

Koch, H.
Schneiderstraße 8
☎ 92863

Schäfer, H.J. Dr. med. & Reh, Anja
Karl-Marx-Straße 25
☎ 66266

Stützle, Ulrich Dr. med.
Lutrinastraße 27
☎ 3614650

Eye specialists / Augenarzt

Grewing, R. Dr., et al.
Karl-Marx-Straße 13
☎ 65678

Fradkova Regina Dr.
Richard-Wagner-Straße 31
☎ 69964

Neumeier, Wolfgang Dr.
Rittersberg 9
☎ 67777

Soytürk Mete Dr.
Pirmasenser Straße 24-26
☎ 68644

**Ear-Nose-Throat specialists /
Hals-Nasen-Ohrenärzte**

Andes-Delb, Christiane Dr. med.,
Delb, Wolfgang Dr. med. &
Gernot Hensen, Pfaffplatz 10
☎ 3107880

Kamy, Gerd
Stiftsplatz 9
☎ 3613613

Dermatologists / Hautärzte

Gauer, M. Dr. med., Trinkaus, K. Dr. med.
& Trinkaus, T. Dr. med.
Königstraße 28
☎ 13237

Uhlemann, H. Dr. med.
Bahnhofstraße 22
☎ 3614903

Orthopedist / Orthopäde

Saalfrank, Thomas Dr.
Lutrinastraße 27
☎ 3612944

Weingart, Wolfgang Dr.
Pfaffplatz 10
☎ 12053

Pediatricians / Kinderärzte

Düngfelder & Sven Geist, Dres.
Paffplatz 10
☎ 15628

Ivanov Anna
Eisenbahnstraße 34
☎ 66366

Wittek, Gerald Dr.
Lutrinastraße 27
☎ 3609426 / 3609427

Urologist / Urologe

Schlicht, Jens M. Dr. med.
Lutrinastraße 27
☎ 3609 409

4.6.5 Pharmacy / Apotheke

In Germany you can only get medicines at a pharmacy. Unlike many other countries, the *Apotheke* has a red A-symbol (usually a green cross) and is not a chemist's shop or a drugstore—that is a *Drogerie* which only sells vitamin tablets or perhaps simple cough mixtures.

In the *Apotheke*, you can obtain three categories of medicines: on prescription only, only for sale at dispensing pharmacy, freely available. The German Medical Preparations Act is very strict and therefore some medicines that might be freely available in your country (antibiotics, for example) always have to be prescribed by a doctor here. Medicines that are on prescription, will be given strictly only to the patient referred in the prescription by a doctor!



Initially, students with private health insurance (generally those over 30) have to pay for their medicines themselves and then submit the receipts to the health insurance company for a refund.

In general, pharmacies are open from 8:30 to 18:30; some of them close for lunch. On Wednesday afternoons some pharmacies remain closed.

If you are suffering from a minor pain, a cold, or a headache, you do not necessarily need to go to a doctor; you can ask the highly qualified personnel at the pharmacy for advice. But in cases of serious illness there is no substitute for the doctor's diagnosis and treatment!

A Pharmacy in the University Neighborhood / Apotheke in der Nähe der Uni

Universitäts-Apotheke
Davenportplatz 13
☎ 0631 12100
✉ info@uni-apo.de

Opening hours:
Mon–Fri 08:30–18:30
Sat 08:30–13:00

4.7 LIBRARIES / BIBLIOTHEKEN

The City Library / *Stadtbibliothek* around the corner of Salz-/Klosterstraße offers technical literature as well as numerous novels. A good collection of English and French books is also available. The Pfalz Library / *Pfalzbibliothek* at the



Museumsplatz offers books about the history of the Palatinate.

4.8 TELEPHONE / TELEFON

Finding your way through the maze of various telephone connection possibilities in Germany is not always easy if you are an international student who is trying to get settled in at the beginning of your studies in Kaiserslautern. Here, we have put together some of the most important information you can use based on the experiences of previous international students. But you yourself still have to decide which option suits your needs best:



Basically, there are four ways of getting a telephone connection in Germany.

- installation of a landline phone connection in your apartment
- connection from the cell phone providers
- getting internet Connection for T elecommunication Use & VoIP
- pre-paid cards and cheap telephone cards (international calls)

Installation of a landline phone connection

The installation of a landline telephone connection in your apartment is the most common procedure in Germany. This can be done with one of the biggest German telephone providers, "Telekom", "kabel Deutschland" or "1&1". It is advisable to first check which telephone connection your previous tenant had (ask your landlord) and maybe to continue using the same number, if it's in your interest. All further steps will have to be arranged with the respective provider. There are special

numbers that you can dial to change the provider in order to reduce the charge per minute. Especially for calls abroad, they offer very cheap solutions.

For up-to-date information on prices, check www.billiger-telefonieren.de.

Connection from cell phone providers

The four main cell phone providers are: t-mobile, o2, Vodafone, and E-Plus. The advantages of having a connection via mobile phone is that many providers offer the service of getting a landline connection in combination with a mobile phone (known as "home zone"). This "home zone" is assigned to your home address with a reach of some kilometers around it and thus makes the installation of a landline phone redundant. You are given an extra landline phone number in addition to the one for your mobile phone, this way other people can call you while only paying the regular tariff for landline connections. Once you go beyond your home zone, the tariff will switch to a mobile tariff, but you will be within reach all the time! Each mobile phone provider has its individual offers and tariffs, so you will have to check which offers are best for you. When inquiring about contract terms & conditions make sure you mention that you are a student; since most of them have special offers and tariffs for students.



Getting internet connection for telecommunication use & VoIP

In order to use internet at home in general, benefit from the VoIP (Voice over internet Phoning) service and communicate via various Instant Messenger services (Yahoo, Skype, ICQ, MSN, etc.), you can make a contract with internet providers such as "t-

online” or “kabel Deutschland”. Both providers offer you the possibility of having a combined telephone and internet connection (individual telephone or internet connection is also available, see above). There are different tariffs here, too, so be sure to get a good overview of all offers.



Concerning VoIP, which allows you to dial a telephone number from your computer and to talk over the internet, some providers still offer this service for free, yet most require you to register and charge fees (especially for international calls). In comparison, this is still cheaper than making calls from landline phones.

There are some recharge vouchers, e.g., “U-Kash” which you can purchase in the refectory (Mensa) on Campus, at some gas stations and local shops near the train station.

Pre-paid cards and cheap telephone cards (international calls)

Last but not least, there still is the option of buying pre-paid telephone cards from different providers (Vodafone, congstar, fonic, ALDItalk, klarmobil.de etc.) and recharging them. Furthermore, there are special international pre-paid cards you can use to call from your landline phone at home, from

any public telephone booth, and even with cell phones (!!)

For all information about telephone, mobile, and internet connections you should always pay attention that you understand all terms and conditions before signing a contract. To be on the safe side of communication problems, you might want to take somebody along with you who understands German well enough and can explain everything to you.

Your bills, correspondence and customer care will usually be in German. It’s important to be aware of the terms of conditions (German: AGB) of your service agreement. Many phone and internet contracts are only available with a minimum 2-year term, and also require that you cancel up to 6 months. In advance in order to avoid an automatic and binding contract extension.

It is difficult to make a general recommendation, but what most of the students prefer, is to have a combined landline and mobile phone for national calls and cheap prepaid cards for international calls

! IMPORTANT !

If you are accessing the internet via student residences, please be aware that you have a limited download / upload quota.



Using the internet as a substitute for a telephone can use up quite a lot of your resources.

4.9 PUBLIC TRANSPORT / ÖFFENTLICHER NAHVERKEHR

4.9.1 General Information / Allgemeine Informationen

In Kaiserslautern and its surroundings you travel within the *Verkehrsverbund Rhein-Neckar (VRN)*, the regional Public transport company for *Rheinland-Pfalz*

As mentioned earlier, you have to pay your social fees before the start of the semester (approx € 237,41/ semester). Within a few weeks, you receive your student ID card. You can use your students ID card to travel free of cost with all the buses in Kaiserslautern (see 4.9.3 Bus Services).

Other than that, you can also travel free of cost in all the RB, RE, and other trains except ICE and IC/EC where the transportation is managed by the VRN (see 4.9.2 Rail Services).

With your students ID card also commonly called as “Semester Ticket” you can travel between Homburg and Heidelberg free of cost. You can also travel to Alzey, Worms, Würzburg and neighboring cities for free.

The student ID card has your photograph printed on it. But it is always better to have another identity proof with you in case any officer requires to check your identity (best proof is your passport).

The map on the next page shows the regions where you can travel for free. Note that the local travel in the regions marked gray is not for free. You can just travel up to those regions with trains for free.

You can always ask in the local tourist information centers whether there are any special tickets to travel at lower prices within the city. Group tickets for five people valid for one day can be bought in most of

the cities for local travel as well as regional travel with trains, buses or trams/tube trains/metros (known as *U-Bahn* and *S-Bahn* in Germany).

Symbols and meanings of short forms used for German transport system:

 **Bus Stop / Bushaltestelle**

 **Tram / S-Bahn (Straßenbahn)**

 **Underground or metro railway, tube-train / U-Bahn**

 **Verkehrsverbund Rhein-Neckar: The regional public transport company for Rheinland-Pfalz.**

 **Deutsche Bahn; literal meaning "German Railway"**

ICE: Inter City Express, long distance super fast trains inter-connecting almost all major German cities and also some other European cities.

RE: Regio Express, express trains running between the states.

RB: Regio Bahn, regional trains running within the state limits



you pay significantly more than in Second Class (Economy Class). Both, First and Second Class are non-smoking compartments.

4.9.3 Bus service in Kaiserslautern / Busverkehr in Kaiserslautern

Bus company:

The Kaiserslautern bus company is called SWK (Stadtwerke Kaiserslautern). Their central office (Info Center) is in the 'Frucht-hallstraße' near the 'Schillerplatz'.

You can get there with nearly all bus lines and get off at the station called 'Schillerplatz'. 100 meters from the station you can find the 'Info Center'! At the 'Info Center' you can buy tickets for a whole week (€ 18.90) or a month (€ 60.10)

The opening hours are the following:

Mon – Fri: 7:00 – 18:00

Sat: 9:00 – 13:00

☎ 0631/8001-3530

Internet: www.swk-kl.de



Tickets:

As an enrolled student you can use the bu-



The local travel in some cities is not free for Kaiserslautern University students!

ses in Kaiserslautern and the VRN-Region for free, the student ID card will function as your ticket.

Note: If you are not (yet) enrolled, you have to pay for each ride! Therefore, you can buy a single ticket directly from the bus driver. Or, you can go to the SWK Info Center and buy a weekly / monthly ticket which is much more cheaper!

If you work at the university (as an assistant

or post-doc, etc.) you can buy a job ticket for employees of the university. This is about € 36.70 per month and is valid from 1st January / April / July / October. Ask the ISGS for exact conditions and forms, or visit www.uni-kl.de/personalrat/job-ticket-nur-intern/

Routes:

Within the urban area of Kaiserslautern, the SWK provides fourteen convenient bus lines. Find an overview of the bus lines within Kaiserslautern in the Annex. Look up on the route map ('Liniennetz Kaiserslautern' – on the city map of Kaiserslautern in your 'Welcome Package' and in the annex) where you want to go and note the name of your destination station and the line you have to take. Go to the bus station (view your map of the campus) and look up on the timetable when the bus arrives.

Bus Lines from/to the Campus:

- Bus stop at the 'Sport Facilities' (Bldg. 28): Bus 115 to the city; you pass the student dormitories I & III and the post office, the train station and can get off at 'Schillerplatz' for the city center.
- Bus stop at the 'Gottlieb-Daimler-Straße': 'Uni Ost' (behind Bldg. 47) and 'Uni Süd' (in front of Bldg. 60): Bus 115 / Bus 105; you pass the post office and the train station and can get off at 'Schillerplatz' for the city center.
- Bus stop at the 'Davenportplatz' (outside campus, therefore cross the small bridge near the mensa, Bldg. 30): Bus 114; you pass the student residence IV and can continue to the city center.

Please note: each bus makes round-trip in different directions! So please check in

FAHRPLAN



Gültig ab 12.06.2011 - alle Angaben ohne Gewähr - 91310 / Kaiserslautern, Uni Ost Handy: <http://mobil.vrn.de> Internet: <http://www.vrn.de>

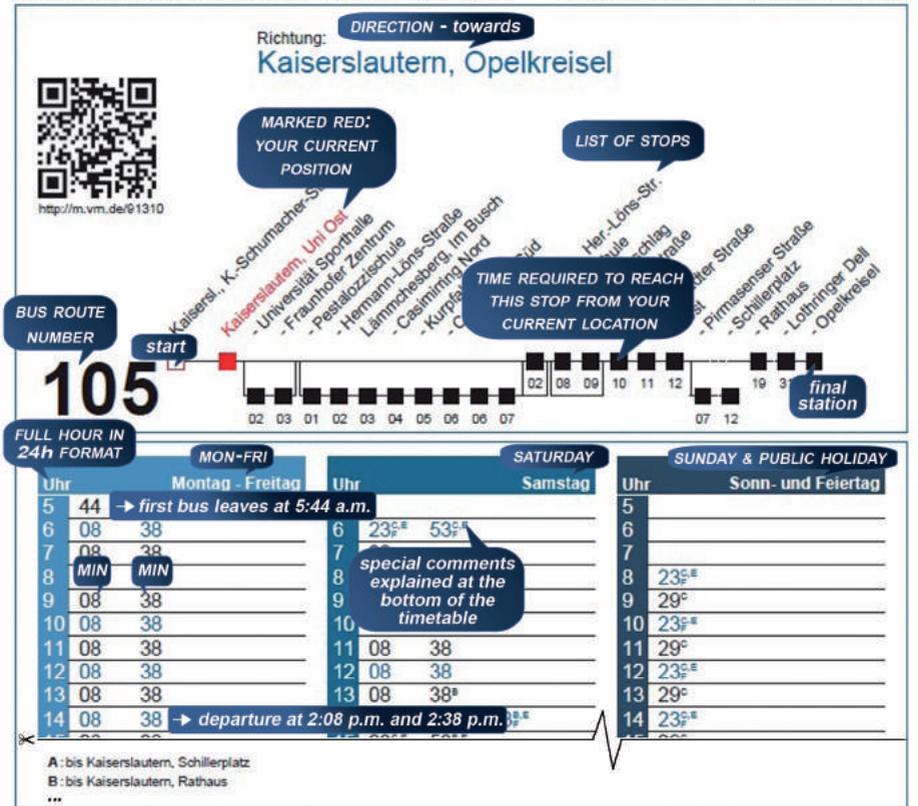


Fig. 3: Hints on reading the timetable for busses within Kaiserslautern

which direction you find your destination and if it corresponds to the route and schedule of the bus you want to take!

Bus timetable:

The example above shows departures of bus line 105. The list of stops starts on the left side with the first bus stop and lists all stops in the given sequence until the last

stop on the right end of the list. Then comes the actual timetable. Keep in mind that the departure times are different for weekdays, Saturdays and Sundays, and other holidays. Not all buses take the same routes on all days.

In the timetable, the first colored column shows the "hour" in 24h-format, the next

columns show the minutes. So, the time has to be read in combination with the first column and the next consequent columns.

Reaching your destination:

When entering the bus just show your student ID card to the bus driver, or buy a ticket and take a seat.

Before arriving at your destination, press the button "Halt" shortly before the stop at which you want to get off the bus. Please do not press this button until you are close to your stop! Get off the bus and check for

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Download your VRN-App: <http://www.vrn.de/vrn/einfach-ankommen/mobile-loesungen/iphone-android/>

the timing of a bus to return home. Please note that at night the buses run at different times or not at all!



On weekend nights the *Lautrer Nachtbus* provides additional services (€1.00 extra charge). These buses run every hour.

Check the route map on: www.swk-kl.de/fileadmin/data/downloads/pdfs/Busverkehr_Nachtbus_Liniennetz_2013.pdf

Taxi Services

Snapshot on regional charges:

- University - City Center: 6-7 €
- University - Train station: 8-9 €
- Train Station - City Center: 7-8 €



Taxi Funk ☎ 0631 366 777

Taxi Quarz ☎ 0631 311 1111

4.9.4 Bicycles / Fahrräder

There is a bicycle project organized by the city's office for soci-



al affairs that lends bicycles to students. The 'Velo Project' charges a refundable deposit of € 75 which you get back if you return your bicycle undamaged. Apart from that, you have to pay absolutely nothing!

If you are interested, please contact:

Amt für Soziales und Wohngeld, 'Projekt Velo'

Vogelwoogstraße 50
Wertstoffhof, Building 100
67663 Kaiserslautern
☎ 0631 371 00606



VRN-Nextbike | CampusRad

With a valid student card you can get special conditions for VRN CampusRad rental.

For more information:

www.vrnnextbike.de/en/studierende/

4.10 SPORTS / SPORT



The university has very good sport facilities on campus. Every semester there is a program booklet, which provides detailed information on all the sporting activities for the semester. Most of them are free for students, but you have to pay extra for using the weight room and tennis court.

It also hosts a university fitness center (UNIFIT) with special prices for students enrolled. For more details visit: www.hochschulsport.uni-kl.de or contact the secretary of the sports hall (Bldg. 28).

In addition to the university sports hall, the city offers some more sports facilities:

- **Be Fit Fitnesscenter** (near Messeplatz), offers training for € 16 a month
- **Planet Bowling**, Europaallee 25
- **Memory** Billardcafé, Mühlstraße 43.

- **TSG, Turn- und Sportgemeinde:** A local sports club on Hermann-Löns-Straße 25, offering many activities.
- **Waschmühle:** Open swimming pool, the biggest outdoor pool in Europe
- **Warmfreibad:** On Entersweiler Straße, directly behind the Volkspark, open swimming pool.
- **Monte Mare:** At PRE-Park, the newest swimming pool in Kaiserslautern, large sauna in mediterranean style
- **Gelterswoog:** On the route of Hohenneck, there is a lido with bar, boat rental, sunbathing meadow with volleyball facilities, etc.
- **Ice Rink** (Gartenschau): Ice skating only in winter: www.kl-on-ice.de

4.11 CULTURAL ACTIVITIES & LEISURE TIME / KULTUR & FREIZEIT

4.11.1 Places for sight-seeing, leisure activities & other local attractions in and around Kaiserslautern / *Sehenswürdigkeiten & Freizeittipps in Kaiserslautern*

Kaiserslautern is a city with a long history: The royal court of Lutra is first mentioned in a document dating from around 830 A.D. Important developments in the history of the village of Lutra were the grant of market rights by Emperor Otto III in 985 and the building of an imperial palace by Emperor Frederick I "Barbarossa" in 1152. The emperor himself often stayed at this palace, which is the reason for the city to be known as the City of Barbarossa centuries later.



© Stadt Kaiserslautern

Lautern was later granted a city charter by King Rudolf von Habsburg in 1276. The town's famous Collegiate Church was also constructed during this time period.

In the following century the city was given as a security to various ecclesiastical and secular rulers. It was given a new lease on life in 1569, when the Count Palatine Johann Casimir, the "Jäger aus Kurpfalz" or "Hunter from Kurpfalz", had a Renaissance palace built beside the foundations of the ruined castle of Barbarossa and took residence there.

During the Thirty Years' War, the occupation by Spanish, Swedish and French troops devastated the medieval city. Under Napoleon, Kaiserslautern became the seat of a "sous-préfecture." After the end of Napoleon's reign, the city and the whole



Palatinate became part of Bavaria. In the middle of the 19th century, the **Fruchthalle** was built as

a market hall, but it was here where the revolutionary government of the Palatinate also assembled. It was at that time that the construction of the railway from Ludwigshafen via Kaiserslautern to Bexbach laid the basis for industrialization.

In the course of time, Kaiserslautern has developed into an attractive modern city. Kaiserslautern offers the conveniences and flair of a big city, but retains the advantages of a "provincial" city in the best sense of the word; it is a city you can find your way around in, a city that remains personal.



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The 84-meter high aspiring **city hall/Rathaus**, built between 1963 and 1968, represents a symbol of a totally different, but future-oriented age. From the restaurant 21 and the roof terrace on top of the building one can experience a wonderful view of Kaiserslautern and its surrounding area, the woods, the highway in the north and the university campus situated in the south. Kaiserslautern has developed into a center of education with a steady increase in cultural offerings.

As the home of the **1. FCK soccer team** and as an attractive congress center, Kaiserslautern provides its visitors with a variety of possibilities to ensure an enjoyable stay. That is one of the important reasons why Kaiserslautern has been chosen as a one of the host cities of the



World Soccer Championship in 2006. The **Palatinate Forest / Pfälzerwald**, the largest continuous forest area of Germany, is contiguous to the gates of Kaiserslautern. It has been declared a UNESCO Biosphere Reserve and is spread across the border to France. The Pfälzerwald is a recreational paradise for hikers, mountainbikers and climbers. Nearby are interesting architectural attractions, such as the former **abbey churches** in Otterberg and Enkenbach, numerous ruins of **fortresses** such

as Beilstein, Frankenstein, Hohenecken, Nanstein, Wilenstein, and the residence



castle in Trippstadt. Witnesses of industrial development are, among others, the Kammgarn Spinning, now used as a cultural center and college, and buildings of the former hammersmith works at the entrance to Karlstal.

Art in general, and the performing arts in particular, are worth seeing and hearing, regardless of whether it is a play, an opera, an operetta, a ballet, or a musical. The **Pfalztheater** has achieved a notably high reputation for its stage productions. In addition, Kaiserslautern is home to the Südwest-Rundfunk orchestra. In the **Fruchthalle** one can attend regular symphony and chamber concerts performed by internationally renowned artists and orchestras. Highly acclaimed are the jazz concerts and the cabaret programs at the **Kammgarn**. Movie theaters with current film programs are available for cinema lovers.



The **Pfalz Gallery** and the **Theodor Zink Museum** have made names for themselves with their presentations of works by well-known artists and permanent cultural-historical exhibitions. The Pfalz Gallery owns large collections of prints, paintings,

and sculptures from the 19th and 20th centuries. The Theodor Zink Museum, a historical monument, is a former stage-coach postal stop, which houses documentation and exhibitions concerning the city's history and folklore.



At the **Gartenschau** around the Kammgarn, open each year from April to October, you find all kinds of theme gardens, a huge variety of flowers, a skating area, food stalls, concerts, children's programs, and many more entertainment features. Opposite Kammgarn, there is the **Japanese Garden**, a nice place to go for a picnic.

4.11.2 Markets, Festivals, Carnivals / Märkte, Feste, Kerwen

Kaiserslautern celebrates all the year round. The local resident's most favorite events are the May Market and the October Market, the largest of their kind in the Western Palatinate. The Old City Festival in July and the Christmas Market around the historical Stiftskirche are unrivalled attractions. For more information about the city take a look at www.kaiserslautern.de.

Other markets and festivals are:

- **Flohmärkte:** Flea markets offer the opportunity to find second hand things at very low prices. It is usually held during the weekends at the Messeplatz, Opelkreisel and Kammgarn.
- **Wochenmarkt:** The farmers' market, is on Tuesdays and Saturdays at the Stiftsplatz from 8:00 in the morning till around 13:00 in the afternoon. Here, you

can buy fresh vegetables, cheese, meat, honey, fruit and regional products. Fresh flowers and plants are also sold here.

- **Maimarkt:** This fair with carousels, music, and booths with food and drinks during the end of May and beginning of June takes place at the Messeplatz.
- **Altstadtfest:** The old city festival, held every year during the month of July, celebrated in and around Steinstraße.
- **Autofreies Lautertal:** A Sunday in the month of August where there are no vehicles on the roads. Ideal for biking tours or inline-skating.
- **Barbarossa-Woche:** This is during the month of September. Diverse carousels, music, food are offered.
- **Oktober-Kerwe:** It is during the golden autumn month at the Messeplatz. Diverse carousels, music, food are offered.
- **Dürkheim's Wurstmarkt:** in autumn in Bad Dürkheim, one of the largest, most traditional and entertaining wine festivals in Germany. Almost comparable with the Oktoberfest in München.
- **Weihnachtsmarkt:** The Christmas market naturally takes place during December, in and around the Stiftskirche and Schillerplatz. Other famous Christmas markets worth visiting in Germany are in Heidelberg or Neustadt/Weinstraße and, most famous, the Nürnberger Christkindelsmarkt.

4.11.3 Parks / Parks

- **Volkspark:** A big park with a pond, a children's playground, sports facilities, etc. on Entersweiler / Donnersbergstraße.
- **Stadtspark:** Located along Parkstraße, a small park with a children's playground

and an area for playing basketball.



4.11.4 Cinemas / Kino

There are many possibilities for watching movies in Kaiserslautern:

- **AStA-Kino:** During lecture period films are shown every Wednesday. The films are often multicultural or international and are shown at a very modest price – but in a lecture hall.
www.asta.uni-kl.de
- **Central-Kino:** This movie theater is situated on the Osterstraße in the city center and shows all the new released films.
www.central-filmpalast.de
- **Union:** This is a small cinema at the edge of the city center where you can watch special movies, often from foreign countries or low-budget-productions.
www.union-kl.de
- **UCI-Kino:** The UCI is a very big movie theater with several halls where you can watch the latest films. It is situated at the PRE-Park at the edge of the city.
www.uci-kinowelt.de
- **Broadway Kino,** Merkurstraße 9-11 in Landstuhl, offering movies in English,
<https://german.broadwaykino.de/programm>

Normally, cinemas offer student concessional rates and special prices on a certain weekday. Just ask at the cash counter!

4.11.5 Restaurants and places to hang out / Restaurants und Treffpunkte

Germans love going out for a soft drink, a beer, a wine or something to eat in the evening. Consequently, there are many pubs and restaurants in Kaiserslautern to suite everybody's taste:

Student pubs:

- **Benderhof:** Richard-Wagner-Straße 74, with a typical German beer garden / *Biergarten*
- **Glockencafe:** Glockenstraße 43, with a typical German beer garden / *Biergarten*
- **Hannenfass:** St. Martins-Platz 1, famous for its beer and music events

Restaurants:

- **Flammkuche:** Ludwigstraße 40 offers thousands of varieties of the French Speciality: Tarte Flambee / *Flammkuchen*. There is an All You Can Eat offer for groups with more than eight people!



- **Bremerhof:** Bremertal, in direction to the 'Humbergturm'. You can have cheap meals in traditional surroundings.
- **Julien:** Altenwoogstraße 3, French cuisine

- **Uwe's Tomate:** Schillerplatz 4, Gourmetrestaurant (expensive but delicious)
- **Ristorante Milano:** Schoenstraße 15, huge pizzas at low prices
- **Café Extrablatt:** Marktstraße 26, popular
- **Brauhaus am Markt & Market hall:** Stiftsplatz 2, brewery with restaurant, music events
- **Phuket** Steinstraße 24-26 , Thai Cocktails and Specialities
- **A'pollo** Bremerstr. 12, Chicken meals only
- **DaMichele** Davenportplatz 13, Italian dishes

Disco & Dance

- **Irish House:** Irish pub , Live-bands Eselsfürth 11 (<https://irishhouse.kunstgriff-event.de/>)
- **Nachtschicht:** House, Electro, HipHop, R'n'B & Soulmusic Zollamtstr. 28 nachtschicht-kaiserslautern.de
- **Pflaumenbaum:** Party pub Martin Luther Str. 8 www.facebook.com/pflaumenbaum.kaiserslautern
- **Markthalle:** R'n'B and Black Music, Live Acts Marktstraße 9a www.markthalle-kl.de



! SECURITY !



Germany is a very secure country and Kaiserslautern a relatively quiet town. Even women can go out at night securely, but still it is advisable to be careful!

Just avoid lonely and dark places and try to stick to other people's company!

4.12 TIPS FOR AN EASY START / TIPPS FÜR EINEN GUTEN EINSTIEG

- Pay your **social fees** on time each semester. Delay in payment will cause delay in receiving your student ID card or its new validation as well as a penalty!
- **Keep copies** of all important documents (visa etc.)
- Inform the Office of Students Affairs/ *Studentensekretariat* & ISGS if your address changes. This is important to receive your student ID card & information about examination deadlines via mail.
- For **official emails** use your **RHRK-** email address (your name@rhrk.uni-kl.de). All information from ISGS will be sent to this address only!
- **Do not sign anything you are not sure about what you are signing**, especially when strangers ask you to sign. If you are unsure, ask for the document and come to the ISGS Office that we can go through the document together.
- You are welcome to contact ISGS with all questions that might still remain!

4.12.1 Guidelines for your daily life / *Orientierungshilfe für den Alltag*

- To help you settle down in the **German Culture & to make German Friends**, ISGS offers an information web-portal with helpful hints (Check QR-Code):
- The **Directive for a respectful cooperation at TUK** informs you about intolerable behaviour at TUK & the contact points at TUK for related incidents (discrimination etc.) (Check QR-Code):
- Moreover there is free, multilingual Support **Hotline "Violence Against Women"**:
08000 116 016



5. GERMAN LANGUAGE/ DIE DEUTSCHE SPRACHE

Foreign students in English-taught master programs have to prove a basic knowledge of German language latest after their first year of studies. This requirement is fulfilled, if you present either **an A2 certificate of the Goethe Institute** (dating back not more than 1 year) or **complete an A1 course at TUK**.

 Further, many departments grant credits for successful participation in higher level German language courses at our university.

To give you an opportunity for fulfilling these requirements and to facilitate your studies and daily life, the ISGS offers integrated intensive language courses, the so-called O.K.: **Orientation course / Orientierungskurs**. These courses are a combination of intensive German language course, special cultural and social programs, excursions, industrial visits as well as administrative support services.



At the beginning of the course you will have to pass a placement test. According to your results, you will be organized in several groups with different levels, ranging from beginners (A-1) up to students with advanced knowledge (A2 or B1) of German. The level is completed after successfully passing the exam. The level exams are offered twice a year (February and July). PhD Students do not have to prove their knowledge of German language, but they are welcomed to take part in the orientation course to facilitate your daily and academic life.

6. THE DEPARTMENT OF INTERNATIONAL AFFAIRS: ISGS Landing a hand in every phase of your stay!



As a one-stop office for international graduate and doctoral students, the ISGS provides a broad range of highly professionalized services for incoming European and third-country postgraduates and young researchers:

Once You Are here...

One major task of the ISGS team is to help you settle into and become part of the university's vibrant community. The welcome-service includes pick-up from the train station and drop-off at your apartment as well as support with first shopping and highly individualized support in administrative and organizational issues within our orientation course (see chapter 5).

Mentoring Your Studies and Research...

During studies or research, ISGS offers a variety of cultural and social events to integrate you as an international guest into the ISGS family. Further, the ISGS offers extra-curricular activities enhancing your professional skills - such as workshops in academic culture, German as a Language of Science, or intercultural communication - which are supplementary and free and may be taken during or at the end of the

studies and research; these are highly recommended for personal development.

Jumpstart Your Career...

The ISGS offers professional development training on teamwork and leadership, time management, and cross cultural training as well as specific language training with regard to job applications. To achieve outstanding success with regard to your thesis, the variety of our special offers for PhDs during the final period at university is permanently growing. The ISGS works to establish meetings with reputable contacts from science and industry within our Career-Services and sets up visits to factories, company headquarters, public authorities, and research institutes in order to help you to launch your career.

Time to Say Goodbye...

Similar to the warm welcome received, the students are guided through the final period of studies or research. Finally, the ISGS says goodbye personally and gives a fond farewell at the annual university-wide international graduation ceremony. You can keep in touch through the alumni channels, mailing lists, or social media networking. Just browse our websites on **www.uni-kl.de/international/home/newsroom**



ISGS is not services, it's family for me!
ISGS seminars and discussions with experts are informative and helpful for me. And the ISGS tours and parties never make me feel that I am alone or away from home.



DEPARTMENT OF INTERNATIONAL AFFAIRS: ISGS
we establish contacts, personally!

Branch Office & Meeting Place:
Building 39 | Gottlieb-Daimler-Straße 48



Arthur Harutyunyan
Coordinator "Orientation Course"
Social, Administrative & Advisory Services
☎ 0631 205 4980
✉ arthur@isgs.uni-kl.de

Main Office:
Gottlieb-Daimler-Straße 47 | Rooms 616-622



Dr.-Ing. Parya Memar
Managing Director
☎ 0631 205 4002
✉ memar@isgs.uni-kl.de



Heike Döring
Inquiries, Pre-Departure Information & Support Coordinator "Housing"
☎ 0631 205 4998
✉ doering@isgs.uni-kl.de



Lisa Vuong
Voluntary Social Year
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Kim Yvonne Köhler (M.A.)
Recruiting & Communication of Social & Advisory Services
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Lisa Vuong
Voluntary Social Year
☎ 0631 205 3172
✉ cindy.pochciol@verw.uni-kl.de

www.uni-kl.de/international

7. TUK/
DIE TECHNISCHE UNIVERSITÄT
KAISERSLAUTERN

7.1 THE INSTITUTION

As early as the winter semester 1970/71 TUK – as a twin of the Trier university – took up operation with 191 students. In 1975 it was made independent and has since then been the only natural sciences and technology oriented university in Rhineland-Palatinate. After this modest start, the following years have been characterized by steady growth. Up to now, twelve faculties have developed: Architecture, Biology, Business Studies and Economics, Chemistry, Civil Engineering, Computer Science, Electrical and Computer Engineering, Mathematics, Mechanical and Process Engineering, Physics, Social Sciences as well as Spatial and Environmental Planning. The ever-increasing number of research projects conducted together with the industry, led to the foundation of a science park on the campus funded by third parties in the second half of the 80s. The “Center of Distance Learning and Continuing Education” (ZFUW), which has meanwhile become the second largest facility of its kind at a German university, holds a considerable share in this number. Future-oriented courses of studies, close-to practice education and a state-of-the-art infrastructure – this is the framework students find at Kaiserslautern University. Studies and research opportunities offer engineers and scientists an ideal preparation for their future professional career. Intensive collaboration with national and international industries, many of them (e.g. BASF, Daimler) situated close to Kaiserslautern and participation in industry

research projects or industrial internships are the warranty for an academic education closely linked to the professional practice. On top of that, the students profit from the numerous renowned research facilities located near campus that cooperate closely with the University. The German Research

You will find the "Tor der Wissenschaft" [Gate of Science] which is symbolized in the logo of the university between Bldg. 52 and 56. The two columns represent traditional sciences and modern sciences. With their connecting top capital they build a gate meaning innovation and open mindedness.

Center for Artificial Intelligence (DFKI), the Institute for Composite Materials (IVW), the Fraunhofer Institute for Experimental Software Engineering (IESE) and for Industrial Mathematics (ITWM) respectively are just some of them. Kaiserslautern was the fourth city in Germany after Dresden, Freiburg and Stuttgart, which had a Fraunhofer Center. The Fraunhofer Center in Kaiserslautern not only fulfills its role as a center for scientific research in the area of software engineering and mathematics, but also became a leader for the development of the high-tech industry in the region.

The excellent scientific reputation and industry-oriented education at Kaiserslautern University benefit its graduates for excellent opportunities on the national and international job market. The numerous interdisciplinary courses of study also contribute to this success by combining engineering and business management know-how in an ideal way.

However, also the other conditions for studies at TUK are exceptional. With approximately 14,300 students at present, the university offers excellent tutoring ratios for students and close contact to the professors. In addition, it offers state-of-the-art equipment and an excellent infrastructure starting out with the libraries, the laboratories to the computing center.

The campus of the university, located at the edge of the “Pfälzerwald”, has a lot to offer that goes beyond academic qualification for the young people. The university sports represent an important module in the leisure time activities of the university, offering a broad range of different sports and attractive excursions every semester. Concerts, theater plays, films, and exhibitions give the campus a cultural life in the evenings, too. In numerous student interest groups—from astronomy, photography to stock market games—young people can enjoy their hobbies. Many festive events, such as the Summer Ball, the Welcome Party for newcomers, or the AstA Sommerfest, meanwhile well known in town, round up the leisure time offer of the University ideally. To learn more about our University visit www.uni-kl.de.

7.2 NETWORK OF RESEARCH

DAS FORSCHUNGSNETZWERK

The University is the nucleus of the *Science & Innovation Alliance Kaiserslautern*, a consortium of high-profile science institutions on and nearby campus forming a highly specialized multidisciplinary network. It provides scientists and cooperation partners from industry, economy and administration with innovative solutions based on the newest technologies and methods available.

- Technische Universität Kaiserslautern
www.uni-kl.de
- German Research Center for Artificial Intelligence (DFKI) Inc www.dfki.de
- Fraunhofer Institute for Experimental



- Software Engineering (IESE)
www.iese.fraunhofer.de
- Institute for Surface and Thin Film Analysis (IFOS) GmbH | www.ifos.uni-kl.de
- Research Institute for Technology and Work (ITA) e.V. | www.ita-kl.de
- Fraunhofer Institute for Industrial Mathematics (ITWM)
www.itwm.fraunhofer.de
- Institute for Composite Materials (IVW) GmbH | www.ivw.uni-kl.de
- Max Planck Institute for Software Systems (MPI SWS) | www.mpi-sws.org
- Westpfalz-Klinikum GmbH (WKK)
www.westpfalz-klinikum.de
- University of Applied Sciences Kaiserslautern (HS) | www.hs-kl.de
- and more: www.science-alliance.de

ANNEX / ANHANG

THE ACADEMIC CALENDAR / AKADEMISCHER KALENDER

The academic year at TUK is divided into two semesters, a winter semester – 1st October to 31st March and a summer semester – 1st April to 30th September. Lectures are held from the end of October until February during the winter semester and from the mid of April until the end of July during the summer semester. There is a two-week break in the winter term over Christmas and New Year. Details on dates of the current lecture period including registration deadlines for examinations within the faculties: www.uni-kl.de/studium/termine

Public Holidays in Rhineland-Palatinate 2020*

→ no lectures & shops are closed

New Years Day / Neujahr	01.01.2020
Good Friday / Karfreitag	10.04.2020
Easter Monday / Ostermontag	13.04.2020
Labor Day / Tag der Arbeit	01.05.2020
Ascension Day / Christi Himmelfahrt	21.05.2020
Whit Monday / Pfingstmontag	01.06.2020
Feast of Corpus Christ / Fronleichnam	11.06.2020
Anniversary of German Unification / Tag der Deutschen Einheit	03.10.2020
All Saints Day / Allerheiligen	01.11.2020
Christmas / Weihnachten	25./26.12.2020

* public holidays may vary from state to state

Summer Semester 2020

Start of Summer Semester:	01.04.2020
Start of Lectures:	14.04.2020
End of Lectures:	18.07.2020
End of Winter Semester:	30.09.2020

Winter Semester 2020/21

Start of Winter Semester:	01.10.2020
Start of Lectures:	26.10.2020
End of Lectures:	13.02.2021
End of Winter Semester:	31.03.2021

No lectures on public holidays!

Fig. 4: Bus lines within Kaiserslautern

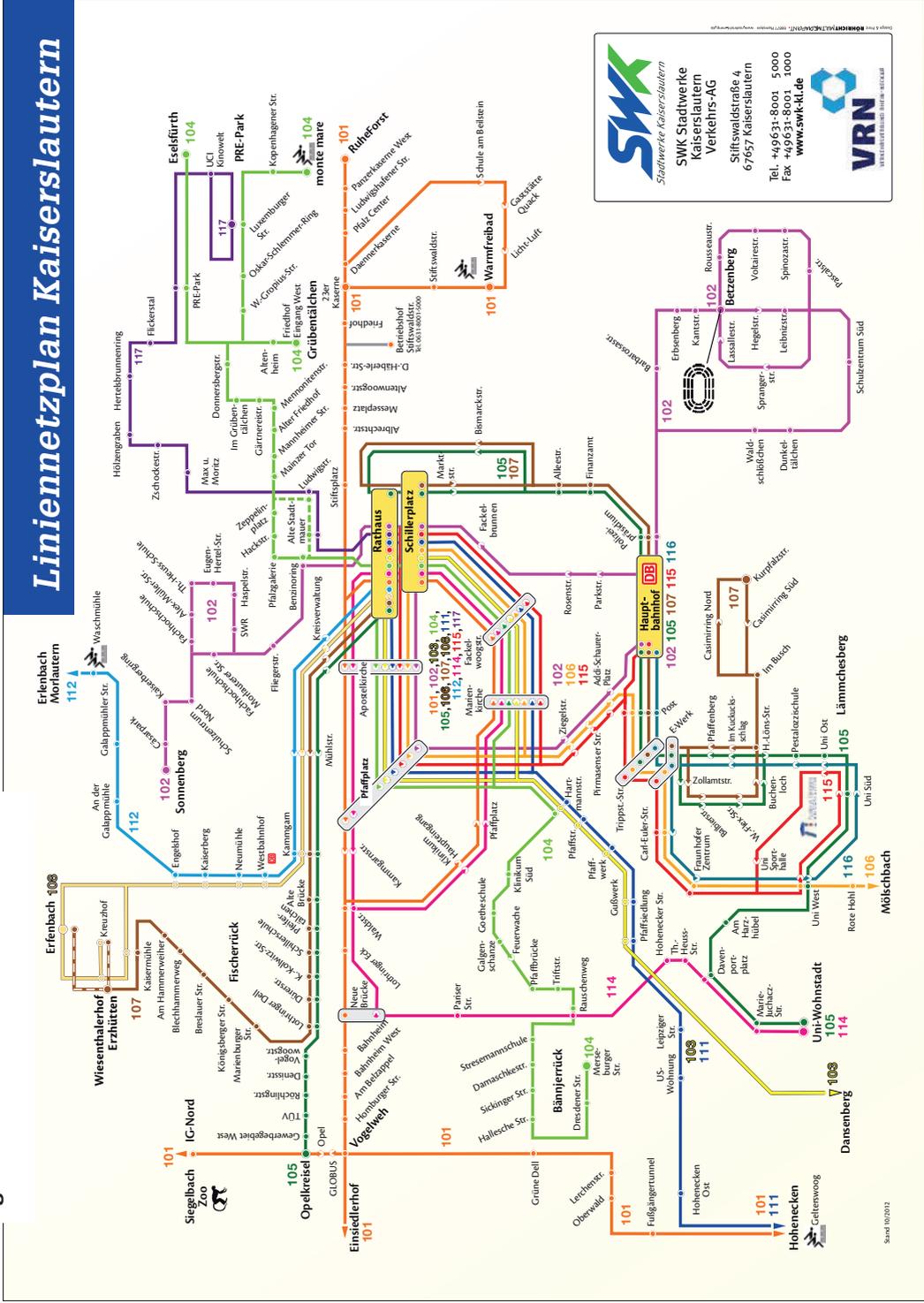
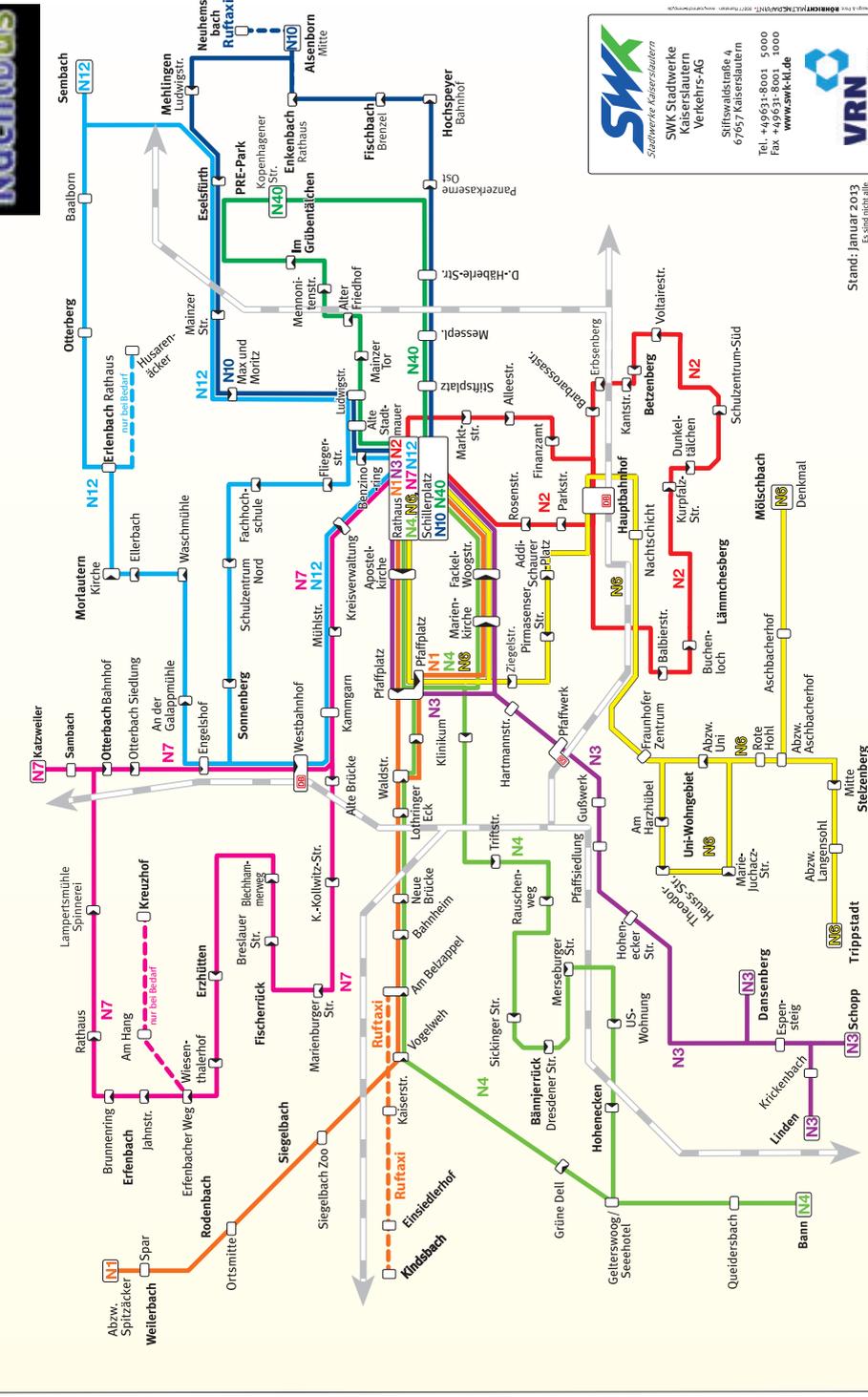


Fig. 5: Bus lines at weekend nights within KAISERSLAUTERN
NACHTBUS LINIENETZ KAISERSLAUTERN



The ISGS will assist you during all these processes and will help you manage any issues regarding administrative, academic, or social concerns.

You are required to do the following as soon as possible after your arrival:

1. You must register your local address at the registration office of Kaiserslautern (*Einwohnermeldeamt/Bürgercenter*) within one week from your arrival. For this you will just need your passport, Rent Certificate, local address and the name of your landlord.
2. Open a bank account in Kaiserslautern. You need your passport and address for this. Once you have your bank account, you can allow all your monthly payments such as house rent, telephone-internet bills, insurance charges etc. to be directly made through the bank.
3. Apply for a valid German health insurance. This is a must for all students in Germany. You will need your passport, address and bank account details.
4. Enroll for your studies at the Student Secretary Office of the university. For this you will need the following:

- Original mark lists/certificates of your bachelors studies
- Valid health insurance or insurance exemption certificate if applicable
- Valid student visa
- Passport
- Passport size photograph

5. Make sure that your student ID Card is registered for the library, language course, the 'data processing service center' (RHRK), the canteen (Mensa) and optionally for the university sports facilities (HSSP). RHRK provides you a university email ID account for free print outs, WLAN internet access in the campus, VPN connection to manage your print jobs from your home, free software downloads and other facilities.

6. Register at the Foreigners' Office to get the extended residence permit for study issues. This has to be done normally within 3 months of your arrival in Germany/ before your temporary visa expires. For this you generally need the following:

- Appointment at the office (might take 6 weeks)
- Passport
- Certificate of registration in the City hall (Rathaus)
- Valid health insurance certificate
- Certificate of matriculation (student ID card)
- Proof of financial resources
- Two passport size photographs
- Approximately 120 Euros for resident permit charges

The application form provided by the Foreigners' Office has a detailed information and checklist of documents necessary for the application. Please follow the latest guidelines given in the application form.



Please feel free to contact us personally for any kind of help you need. We are there for you!

CHECKLIST

Documents you must carry when coming to Germany:

- previous originals of your degree certificates and transcripts
- Language proficiency certificates
- Valid travel insurance (if asked by the German consulate in your country)
- Passport sized photographs

Done

Things to be done sequentially:

1. Sign a housing contract with your landlord
2. Open a new bank account and deposit your money in it
3. Register your residential address at the town hall/Rathaus
4. Apply for health insurance
5. Apply for enrollment in the university
6. Register for students email account & other facilities in the RHRK
7. Apply for a residence permit
(within the validity of your visa or residence permit)

Documents you will possess after you do the above mentioned tasks in strict sequence:

- Registration certificate from the city hall
- Bank account details
- Housing contract
- Valid health insurance cover
- Matriculation certificate (Combined student ID card for library, Mensa, public transport, etc.)
- Residential permit

Note:

⚠ Since each of these points is **dependent** on **your individual status or your home country**, we strongly advise you to collect detailed information from the ISGS about the formalities and documents specifically required for your personal situation. The **ISGS supports you** during the process.

⚠ You need some documents ready with you **before** applying for the other documents or services, e.g. when you sign your housing contract and apply for the health insurance, you generally need to already have a bank account, so that the monthly payments can be directly debited from your account.



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