

VIEWBOOK

2017–2018



Step Forward



Explore your next step forward

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FRONT COVER: One beautiful winter day, staff and students lined the streets outside of the Edmonton Downtown Campus to cheer on their peers as they played in NorQuest College's first annual road hockey tournament.

THIS PAGE: Therapeutic Recreation program student McKenzie Kuzio won the prestigious Alberta Therapeutic Recreation Association student award in 2015. She was recognized for demonstrating academic ability, a promise of a contribution to the field, and for having worked in the field.

> Read the full story
norquest.ca/mckenzie



The NorQuest Learning Experience: Your education. Our commitment.

NorQuest College is a vibrant, inclusive, and diverse learning environment that transforms lives and strengthens communities. We maximize opportunities that others don't see. Not only do we have a unique group of students, we provide them with an invaluable service: we develop their potential. NorQuest College is truly different—because we believe you have to be different to make a difference.

You will have an inclusive learning experience

Your learning environment embodies diversity. Your uniqueness enriches our college. You will develop skills in cultural understanding to succeed in the global community.

You will be prepared for your career or your next stage of learning

You will gain real-world experience. You will be equipped with the right set of skills. Your program is endorsed by business and community leaders. Your NorQuest College credential is recognized and valued.

You will be taught by exemplary faculty

NorQuest faculty bring together theory and practice in innovative and authentic ways. They are current and engaged in their disciplines. They use modern technologies to enhance learning. They respect you as a partner in learning.

We will meet you where you're at

We welcome you at any stage of your learning. We strive for accessible learning—any time, any place. We value, respect, and embrace your experiences. If you're in, we're in!



DISCOVER EXPERIENCE GROW

See why we had
8.9% enrolment
growth in the last year

Become one of our
11,552 learners

There are **72 LANGUAGES**
spoken on campus and **134**
COUNTRIES of birth

Every year we celebrate **CANADA DAY**
with new **Canadians** at Westmount Campus

We marched in the 36th annual Edmonton
PRIDE PARADE

Students and staff joined together in our 1st annual
ROAD HOCKEY tournament





Pathway to success

Meet the people who will ensure your journey at NorQuest is a successful one.



Explore

Begin your journey

You want to do some research before you commit to a school and a program. That's smart—and this viewbook is a great place to start. You'll find answers to many of your questions within these pages.

Our student recruiters are another invaluable source for information. They can tell you about every program, admission requirements, important dates, and so much more! Find them at education fairs, community events, or meet them at the Edmonton Downtown Campus.

> Visit norquest.ca/prospects for a great introduction to NorQuest

Apply

Step forward

Get ready to take the next step in your educational journey. Our team in the Office of the Registrar will assist you as you explore NorQuest. They'll answer your questions and can guide you through the admission process. And they stay in touch—helping you collect and submit admission requirements, advising you of key dates and deadlines, and helping you become a NorQuest student!

> Visit norquest.ca/accepted for everything you need to know to complete the admission process and get ready for the start of term

Stay on track

We will be with you all the way from application to graduation. Our student navigators will ensure you have a supported and successful student experience. From academic advising and student funding options to helping you access the college services you need, they'll help you achieve your educational and career goals.

> Visit norquest.ca/currentstudents for all the news, events, information, and services you need to have a great learning experience at NorQuest

Succeed

You did it!

We value our relationship with you, even after you've finished your studies. Our Student Career & Employment Services will help you get started in your new career and our Alumni Association offers great benefits and services. Stay connected—your success may become one of our inspiring alumni stories!

> Visit norquest.ca/alumni to keep in touch and maintain connections

Services and supports to help you succeed



Student Services

NorQuest College offers some of the best and most comprehensive student supports and services in the Alberta post-secondary system. Our broad range of services includes:

- Assessments – including testing and evaluations
- Bookstore
- Computer Services
- Counselling – free, professional, and confidential
- Health Services – by appointment or walk-in
- International Student Office – support for international prospects and students
- Library – academic resources and assistance in person and online
- Office of Student Judicial Affairs – committed to maintaining a respectful, inclusive, and fair learning community
- Scholarships, bursaries, and awards
- Services for students in crisis
- Social Work & Settlement Services – support and resources for housing, finances, child-rearing, and food shortages
- Student Advisors – committed to supporting student success
- Student Career and Employment Services – personalized assistance connecting learning to career success

- Student Financial Services – help identifying options for financing your education
- Tutoring – one-on-one, group, and eTutorial services in all subject areas
- Writing Services – by appointment in person and online

Additional student supports are also available through the Students' Association of NorQuest College (SANQC).

SPECIALIZED SERVICES

Indigenous Student Services

We have an extensive network of supports and services for Indigenous students, including student advising, band funding, Indigenous awards, Elder supports, and our Indigenous Ceremonial Room, which provides a multi-purpose facility for students to engage in prayer, smudging, and ceremonies.

The RBC Indigenous Mentorship Program creates a safe, welcoming peer support environment for First Nations, Métis, and Inuit students.

Make the most of your experience



NorQuest International

NorQuest International is committed to serving the unique needs of international students as well as local students who may want an international experience. The range of support programs offered includes:

- Advising and support
- Student activities
- Orientations and webinars
- Outbound study opportunities
- Personal and cultural transition assistance

Services for Students with Disabilities

NorQuest offers a variety of services for students with disabilities in these areas: learning, sensory, physical, speech and language, neurological, chronic health/pain, and mental health.

Student support specialists work with students, staff, and faculty to identify students' strengths and barriers to learning and develop individual accommodation plans to ensure an accessible and successful learning environment.

- One-on-one or group appointments with academic strategists
- In-class support, alternate format exam and classroom materials, assistive technologies, and exam accommodations

Note: All student services are available to all NorQuest students, but may not be delivered on campus at all campuses. They may be delivered online or through a provider in your community.

Student Life

College isn't just classes and studying. It's also about being part of a community, meeting new people, and enjoying the experience. NorQuest College and SANQC provide a multitude of opportunities to be as involved as you want to be.

- Awareness weeks
- Events celebrating multiculturalism, international holidays, families, customs, communities, and more
- RBC Indigenous Mentorship Program
- RBC Student Ambassadors
- Student clubs
- Student Council
- The Quest student newsletter
- Volunteer opportunities
- Welcome barbecues, events, and student orientations
- And more!

> Visit norquest.ca/studentlife and sanqc.ca for more information

Delivery options

For today's adult learners, flexibility is key

You have a busy life with personal and professional commitments, and NorQuest offers flexible learning options to fit your schedule.

Ways to Study

Full-time:

Students are registered in at least 60 per cent of a program's full course load by term.

Part-time:

Students are registered in fewer than 60 per cent of a program's full course load by term.

Open Studies:

Available for learners who wish to take post-secondary level credit courses.

eCampusAlberta:

Offered online, students access courses and programs from colleges, technical institutes, and universities throughout the province. Real-time and anytime options are available.

Delivery Methods

Face-to-face:

Courses are delivered in a classroom setting with face-to-face instruction and regularly scheduled class meetings. These can be delivered:

- Day – Classes are delivered with daytime meeting schedules, Monday – Friday.
- Evenings – Classes are delivered with evening meeting schedules, Monday – Friday.
- Weekends – Classes are delivered with weekend meeting schedules.
- Evenings/weekends – Classes are delivered with a combination of evening and weekend meeting schedules.

Online:

Offered in an online setting. Face-to-face meetings may be required for some programs to complete laboratory components. Online courses are offered two ways:

- Real-time – Students follow a specific real-time class schedule and must be available to log in to organized online class meetings or video conferencing. Classes are often synced with a face-to-face delivery, which may be delivered during day, evening, or weekend hours depending on the program or course.

- Anytime – Students are not required to participate in regularly scheduled class meetings although there are specific course start, end, and due dates for course work. Online learning is at your own pace.

Open Entry/Open Exit (OEE) – Students will be assigned a start date depending on their registration date and will be given a set number of weeks to complete the class. Students can complete the courses before their specific end dates.

Hybrid:

Uses a combination of face-to-face and online delivery. Online portions may include real-time and/or anytime components depending on the program and courses.

Distance:

Uses a combination of paper, phone, mail, and/or online correspondence for off-campus learning.

Academic schedule

2017

WINTER		SPRING	
Accepting applications	March 1, 2016	Accepting applications	July 1, 2016
Term begins	January 3, 2017	Term begins	May 1, 2017
Tuition payment due	January 11, 2017	Tuition payment due	May 9, 2017
Term ends	April 21, 2017	Term ends	August 18, 2017

SUMMER		FALL	
Accepting applications	July 1, 2016	Accepting applications	November 1, 2016
Term begins	July 4, 2017	Term begins	September 5, 2017
Tuition payment due	July 6, 2017	Tuition payment due	September 13, 2017
Term ends	August 18, 2017	Term ends	December 22, 2017

2018

WINTER		SPRING	
Accepting applications	March 1, 2017	Accepting applications	July 1, 2017
Term begins	January 8, 2018	Term begins	May 7, 2018
Tuition payment due	January 16, 2018	Tuition payment due	May 15, 2018
Term ends	April 27, 2018	Term ends	August 24, 2018

Note: Dates may be subject to change. When the first of the month falls on a weekend or holiday, applications will open by noon of the next business day.

> Visit norquest.ca/academicschedule for more details



NorQuest Instructor Amy Abe has received national and peer-nominated acclamations for her passion and dedication to teaching.

NorQuest's top teaching honour, the peer-nominated Jaye Frederickson Award for Teaching Excellence, went to Amy, as well as the nationally awarded College Sector Education Award from the Society for Teaching and Learning in Higher Education, and the Colleges and Institutes Canada Silver Teaching Excellence Award.

These awards recognized Amy for her innovative and engaging approach to teaching and curriculum development. She is an English as a Second Language instructor and has been with NorQuest for eight years.

A photograph of two young women sitting at a desk, looking at a laptop. The woman on the left has long dark hair and is wearing a red blazer. The woman on the right has long blonde hair, wears glasses, and a black top. They appear to be in a professional or academic setting.

NorQuest's new Business Administration program has four specializations and a paid co-op option to provide the hands-on experience you need to thrive in a dynamic business world.

> Visit norquest.ca/business for more information

Post-secondary programs

BUSINESS STUDIES

Accounting Technician
Administrative Professional
Business Administration

COMMUNITY STUDIES

Community Support Worker
Early Learning and Child Care
Social Work

HEALTH STUDIES

Advanced Education in Orthopaedics
for LPNs
Health Care Aide
Hospital Unit Clerk
Medical Device Reprocessing Technician
Pharmacy Technician
Physical Therapy Assistant
Practical Nurse
Therapeutic Recreation

Whether you're starting a new career or continuing on to further post-secondary education, NorQuest's programs in business, health, and community studies will help you take your next step forward.

Our business programs offer a solid foundation on which to build a rewarding career and flexible specializations to help you succeed in the business world.

We're helping ensure Alberta is prepared to meet the growing demand for skilled workers and for vibrant, healthy, and sustainable communities. Our community studies programs contribute skilled and compassionate human services professionals who deliver a range of services across the province.

Our health studies programs focus on frontline care workers and offer Alberta's largest Health Care Aide certificate program and one of the largest Practical Nurse diploma programs in Canada.

Take your next step forward.



Business Administration program graduate Ben Ancheta dreams of owning his own business.

“I want to be my own boss and I want the freedom that will bring. What’s the point of working for a company hoping for growth when I can work for myself and create my own growth?”

> Read the full story
norquest.ca/ben



Accounting Technician

CREENTIAL: Certificate

Essential across all industries, accounting professionals play a key role in organizational success. This program provides the basic theory and technical skills required to perform a range of accounting services.

Career Potential

Graduates find employment in small business, government, banking, insurance, manufacturing, health services, not-for-profit organizations, retail, hospitality, oilfield, construction, and other industries.

- Length: nine months (including one month of work experience)
- Delivery: full-time, eCampusAlberta
- Location: Edmonton, anywhere
- Term start: fall, winter
- Tuition: \$5,346 | International tuition: \$15,503.40 | Fees: \$1,553.20

Administrative Professional

CREENTIAL: Certificate

The Administrative Professional program equips you with the skills and knowledge you need to become an office professional in today’s business environment. You will learn essential office skills such as basic accounting, software applications, event management, and business communication.

Career Potential

Graduates find employment in the public and private sector, working in rapidly evolving administrative support roles that include data analysis, event planning, office coordination, communications, and customer service.

- Length: five months (including one month of work experience)
- Delivery: full-time, eCampusAlberta
- Location: Edmonton, anywhere
- Term start: fall, winter
- Tuition: \$4,464 | International tuition: \$12,945.60 | Fees: \$1,213.50

Business Administration

CREENTIAL: Diploma

Build the skills you need to thrive in a dynamic business world. The Business Administration program has four specializations to choose from: Management (entrepreneurship or business operations focus in the second year), Accounting, Human Resources Management, and General Studies. In each, you will develop a core understanding of business fundamentals for any career you choose. In the second year, there is an optional four-month paid co-op work placement for students who meet the qualifying criteria.

Career Potential

Graduates find employment in the private and public sector, human resources, small business, government, banking, insurance, not-for-profit organizations, retail, hospitality, oilfield, and construction industries.

- Length: two years
- Delivery: full-time
- Location: Edmonton
- Term start: fall, winter
- Tuition: \$8,190 | International tuition: \$21,756 | Fees: \$3,258

Hospital Unit Clerk

Are you looking for an administrative career in the health care field? Check out our Hospital Unit Clerk program in the Health Studies section on page 12.



Community Support Worker

CREDENTIAL: Certificate

This exciting certificate program provides you with the knowledge and skills to serve one of four distinct communities: First Nations, Métis, and Inuit peoples, immigrants and refugees, individuals with disabilities, and older adults. You will have the opportunity to focus your training to support the growth and development of individuals and families and help build stronger communities.

Career Potential

Graduates are prepared for employment in frontline human service delivery settings such as immigrant settlement agencies, Indigenous child and family service agencies, group homes, and community service organizations.

- Length: nine months (including a one-month practicum)
- Delivery: full-time, online, hybrid
- Location: Edmonton, Wetaskiwin
- Term start: fall, winter
- Tuition: \$5,145 | International tuition: \$14,920.50 | Fees: \$1,387.50

Early Learning and Child Care

CREDENTIAL: Certificate

This certificate program prepares you to provide quality child care in a wide variety of settings and plan appropriate activities for children in your care. Knowledge of child development, family dynamics, play, and program planning will equip you to support the healthy development of children through child-centred learning experiences.

Career Potential

Graduates have diverse opportunities to provide child-care services in daycares, day homes, and other programs. The child-care field is an above-average growth profession with an increasing demand for employees. Graduates are eligible for Child Development Worker certification from Alberta Human Services.

- Length: eight months
- Delivery: full-time, part-time, online, hybrid
- Location: Drayton Valley, Edmonton, Wetaskiwin
- Term start: fall, winter, spring
- Tuition: \$4,256 | International tuition: \$12,342.40 | Fees: \$959

Social Work

CREDENTIAL: Diploma

NorQuest's Social Work diploma program has a unique multicultural focus to best prepare you to help your clients. In addition to learning the foundations of social work, the program emphasizes the value of human diversity and teaches practice within a supportive and empowering environment.

Career Potential

Graduates are employed in government and non-government settings in areas such as child and youth protection, addictions counselling, family support, and other related fields.

- Length: two years (including two eight-week practicums)
- Delivery: full-time
- Location: Edmonton
- Term start: fall
- Tuition: \$9,750 | International tuition: \$25,837.50 | Fees: \$2,815



Health Care Aide

CREREDENTIAL: Certificate

NorQuest College's Health Care Aide program is among the largest in Canada and prepares you to be a part of a health care team in a variety of different settings, providing a high level of frontline care to clients in need of assistance.

Career Potential

Graduates find work in continuing care institutions, home care agencies, group homes, assisted or supportive living, day programs, specialized care centres and programs, acute care hospitals, and private care.

- Length: 21 weeks (full-time), eight or 12 months (workplace)
- Delivery: full-time, part-time, online, eCampusAlberta, hybrid, workplace
- Location: Edmonton, anywhere
- Term start: fall, winter, spring, summer
- Tuition: \$2,800 | International tuition: \$8,120 | Fees: \$986
Workplace tuition: \$1,000 | Fees: \$25 per term

Note: If you are interested in the workplace program option, consult your employer.

Health Care Aide Prior Learning Assessment and Recognition (PLAR)

CREREDENTIAL: Certificate

The Health Care Aide PLAR is a certification process for individuals who have directly related work experience in the past three years, but do not currently have a certificate that is recognized in Alberta. When you begin the process, you will receive an individual learner plan for self-study and a skills assessment to achieve the level of proficiency required for the Health Care Aide certificate.

- Length: four months
- Delivery: online
- Location: anywhere with labs in Edmonton
- Term start: fall, winter

Note: Tuition and fees are based on individual learner plans.

Hospital Unit Clerk

CREREDENTIAL: Certificate

Hospital Unit Clerks play a vital role in managing communication and information in hospital nursing units and are the first point of contact for patients. Learn medical terminology, how to process medical orders, communication skills, administrative procedures, and computer skills.

Career Potential

Graduates may work in acute care hospitals, extended care facilities, and private medical offices.

- Length: four months (including a one-month practicum)
- Delivery: full-time, part-time, online, hybrid
- Location: Edmonton, anywhere
- Term start: fall, winter, spring, summer
- Tuition: \$3,990 | International tuition: \$11,571 | Fees: \$1,000

Medical Device Reprocessing Technician

CREREDENTIAL: Certificate

Learn to perform the critical work of sterilizing, packaging, and storing surgical and medical instruments in order to prevent and control the spread of infection. Upon completing the theory and practicum components, you will be prepared to write the Medical Device Reprocessing Technician certification exam through the Canadian Standards Association.

Career Potential

Graduates have opportunities to work in the medical device reprocessing departments of hospitals and health providers. This field is growing steadily with an increasing demand for well-trained technicians.

- Length: 29 weeks (including a 14-week practicum)
- Delivery: full-time, online, hybrid
- Location: Edmonton, anywhere
- Term start: winter, spring
- Tuition: \$4,830 | International tuition: \$14,007 | Fees: \$759.50



Physical Therapy Assistant program graduate Nicholas Istace took home the 2016 Therapy Assistant Association of Alberta student award.

“At NorQuest, a big part of the physical therapy assistant program is communication. Learning more about that really helped me gain my confidence,” says Nicholas, who now works at Edmonton’s Alberta Hospital.

> Read the full story
norquest.ca/nicholas



Pharmacy Technician

CREDENTIAL: Diploma

In this nationally accredited diploma program, you will acquire the knowledge and skills needed to work in this fast-paced and highly respected occupation. This includes dispensing prescriptions, compounding medications, preparing sterile products, and providing patient care.

Career Potential

Pharmacy technicians work in hospitals, community pharmacies, pharmaceutical companies, and insurance companies.

- Length: two years (including two one-month practicums)
- Delivery: full-time
- Location: Edmonton
- Term start: fall
- Tuition: \$9,520 | International tuition: \$25,882.50 | Fees: \$2,547.50*

*Does not include fees for option courses.

Physical Therapy Assistant

CREDENTIAL: Diploma

The Physical Therapy Assistant diploma program prepares you with the theoretical knowledge and therapeutic skills needed to assist patients in overcoming physical injury or disability.

An 18-month, fast-track delivery of full-time study allows graduates to enter the workforce sooner. A two-and-a-half year, part-time alternate-paced delivery will be available in 2017–2018.

Career Potential

Graduates work as physical therapy assistants in rehabilitation hospitals, acute care centres, physical therapy clinics, continuing care centres, specialized care facilities, schools, and home care programs.

- Length: two years (including two six-week practicums); two-and-a-half years alternate-pace
- Delivery: full-time, part-time, online
- Location: Edmonton, anywhere
- Term start: fall, winter, spring
- Tuition: \$7,616 | International tuition: \$21,134.40 | Fees: \$1,628.50

Practical Nurse

CREDENTIAL: Diploma

NorQuest’s Practical Nurse program is one of the largest in Canada and will prepare you to play a vital, frontline role in providing high-quality care to clients in a variety of health care settings.

Career Potential

Licensed practical nurses are employed in acute care hospitals, continuing care centres, community care settings, client homes, clinics, and doctors’ offices.

Note: It is strongly recommended that students take one or more of the following courses prior to entering the program: ENGL 2550, ANPH 1001, ANPH 1002, SOCI 1000, and PSYC 1060. These can be taken as Open Studies courses at NorQuest College.

- Length: two years
- Delivery: full-time, part-time, online, hybrid
- Location: Edmonton, Dickinsfield, Drayton Valley, Wetaskiwin, Whitecourt, anywhere
- Term start: fall, winter, spring
- Tuition: \$10,234 | International tuition: \$27,715.10 | Fees: \$3,127



Practical Nurse program graduate Bianca Moyo developed skills vital to her nursing career during her time at NorQuest.

“When I was in class I met students from all over the world. So when I graduated I was able to articulate and empathize with people from everywhere.”

> Read the full story
norquest.ca/bianca



Practical Nurse Refresher

CREDENTIAL: Diploma

If you are a former Canadian-educated practical nurse or internationally educated nurse and wish to regain your license to work as a licensed practical nurse, you can achieve your goal through a combination of challenge exams, transfer credit, and part-time distance learning with NorQuest College. You have up to five years to complete the Practical Nurse Refresher program.

Career Potential

Upon completion, you will be licensed to work in acute care hospitals, continuing care centres, community care settings, client homes, clinics, and doctors' offices.

- Length: self-paced study, up to five years
- Delivery: online
- Location: anywhere with labs in Edmonton
- Term start: fall, winter, spring, summer

Note: Tuition and fees are based on the number of courses taken.

Advanced Education in Orthopaedics for LPNs

CREDENTIAL: Post-diploma Certificate

This program prepares LPNs with the knowledge and skills for a specialized career in orthopaedics. The program consists of three courses and a 300-hour clinical practicum. Further your understanding of anatomy and physiology in relation to orthopaedics and orthopaedic radiology, assessment, and trauma.

Career Potential

Graduates are prepared to work in emergency departments, cast rooms, and orthopaedic patient care areas.

- Length: self-paced study
- Delivery: online
- Location: anywhere
- Term start: monthly
- Tuition: \$1,248 | International tuition: \$3,619.20 | Fees: \$758.50

Therapeutic Recreation

CREDENTIAL: Certificate or Diploma

Learn how to enhance your clients' quality of life through leisure activities. The certificate year (year one) focuses on the knowledge and skills required to plan, implement, and evaluate individual and group therapeutic recreation and social activities.

The diploma year (year two) focuses on the concepts, theory, and practical experiences related to leadership and critical thinking, and prepares graduates to work more independently. The diploma program meets the requirements for professional membership in the Alberta Therapeutic Recreation Association and allows students to apply to continue on to a university degree.

Career Potential

Graduates are qualified to work in continuing care, assisted living, hospitals, lodges, and day program settings.

- Length: one-year certificate, two-year diploma (including one eight-week practicum)
- Delivery: full-time, online
- Location: Edmonton, anywhere
- Term start: fall, winter, spring
- Tuition: year one (certificate): \$4,879 | year two (diploma): \$4,165
International tuition: year one (certificate): \$14,149.10
year two (diploma): \$12,078.50
Fees: year one: \$1,593.50 | year two: \$1,150.50

Open Studies and University Transfer



Start here. Go anywhere.

Keep your options open by earning credits while you get a head start on your program or take classes for general interest and professional development.

Your Open Studies and University Transfer courses can be used toward programs at NorQuest College or another post-secondary institution.


Open Studies

Ideal for learners who wish to take post-secondary level credit courses, get a head start on their program, or for general interest.

University Transfer

University Transfer courses are fully transferable to many post-secondary programs at NorQuest College and other universities, colleges, and technical institutes.

- > Visit norquest.ca/openstudies to learn more about Open Studies and University Transfer, and for a current list of courses

A young woman with her hair in a large, intricate braided bun is smiling warmly at the camera. She is wearing a light-colored blazer over a white top. She is seated at a desk, holding a white pen over an open notebook. A smartphone is visible on the desk to her left. The background is a blurred indoor setting, likely a classroom or office.

Learn how Youth in Transition student Mekdes Tadesse is taking steps toward achieving her dream of helping her community.

> Read the full story
norquest.ca/mekdes

Foundational programs

ACADEMIC UPGRADING

Academic Upgrading
Foundations for Learning
Literacy and Essential Skills Pathways
Youth in Transition

ENGLISH LANGUAGE TRAINING

ESL Intensive
Language Instruction for Newcomers to
Canada (LINC)

EMPLOYMENT CERTIFICATES

Apprenticeship Prep
Day Home Provider
Transitions to Employment

NorQuest College is a leader in academic upgrading and English language training with expertise in intercultural education to help new Canadians begin successful careers and lives in Canada.

For over 50 years, we have worked to eliminate barriers of language and the lack of workplace skills and provided education that opens doors for people from all walks of life.

We have prepared thousands of students for further education and better career opportunities with literacy, essential skills, academic upgrading, and English language training.

We can help you too.



For Willy Poveda, NorQuest's flexible learning schedule brought him several steps closer to his career goal. Willy enrolled in the Language Instruction for Newcomers to Canada (LINC) program, and from there completed ESL training. He is now an Academic Upgrading student with plans to enter the Pharmacy Technician program.

> Read the full story
norquest.ca/willy



Academic Upgrading

CREDENTIAL: Course credits

NorQuest College operates as an accredited high school and offers courses that follow the Alberta Education curriculum. As a post-secondary institution, we also offer high school equivalency courses that are accepted by Alberta universities and colleges. These courses prepare learners for continued studies at all Canadian post-secondary institutions.

- Length: 16-week terms
- Delivery: full-time, part-time, online, eCampusAlberta, hybrid
- Location: Drayton Valley, Edmonton, Wetaskiwin, Whitecourt, anywhere
- Term start: fall, winter, spring
- Tuition: \$1,665 | International tuition: \$4,828.50 | Fees: \$1,084.29 (based on three five-credit courses)

Note: Tuition and fees vary by course load taken.

Foundations for Learning

CREDENTIAL: Course credits

In partnership with Community Adult Learning Partners throughout our region, this program includes a range of 12-week online courses, allowing you to strengthen your academic skills in your home community. Take courses online with face-to-face support at your local Community Adult Learning Partner.

To register, visit eCampusAlberta.ca

- Length: 12-week courses
- Delivery: online, eCampusAlberta
- Location: anywhere
- Term start: continuous
- Tuition: \$150 per class | International tuition: \$360 per class
Fees: \$63.50 per term

Literacy and Essential Skills Pathways

CREDENTIAL: Course credits

Tailored to your career goals, current skill sets, and progress, this program focuses on individual learning plans. You will explore career possibilities and work on improving essential skills in reading, document use, numeracy, writing, oral communication, working with others, thinking skills, digital technologies, and continuous learning, as they apply to your career path.

Career Potential

This program prepares you for a career in retail and hospitality, construction and materials handling, or further upgrading leading to post-secondary programming.

- Length: 16-week terms
- Delivery: full-time, part-time
- Location: Edmonton
- Term start: fall, winter
- Tuition: \$8,652 | International tuition: \$25,090.80 | Fees: \$2,357.50

Youth in Transition

CREDENTIAL: Course credits

If you are an English as a Second Language (ESL) youth between 17–25, the Youth in Transition program will help you develop the academic and personal communication skills you need to pursue further post-secondary education. The curriculum and projects are high-interest and fast-paced.

- Length: 4–30 months (dependent on learner needs)
- Delivery: full-time
- Location: Edmonton
- Term start: fall, winter

Note: There are no fees or tuition for eligible students.



Day Home Provider graduate Samina Yasmin became a business owner just five years after moving to Canada from Pakistan.

“As a newcomer to Canada I didn’t know how to communicate with others effectively here. Now, my education has given me a lot of experience and knowledge to succeed in business.”

> Read the full story
norquest.ca/samina



Apprenticeship Prep

CREDENTIAL: Certificate

Develop the knowledge and skills you need to prepare for the trade entrance exam and entry into one of 45 designated trades. The focus of the program is on upgrading, practical trades training, and facilitated work experience.

- Length: seven months (including 12 weeks of work experience)
- Delivery: full-time
- Location: Edmonton
- Term start: fall, winter
- Tuition: \$15,040 | International tuition: \$43,616 | Fees: \$1,151.50

Day Home Provider

CREDENTIAL: Certificate

This program focuses on both academic and occupational skills through the content of early childhood training. Learn programming, job presentation skills, and how to run a day home.

This program is designed for ESL and literacy students.

Career Potential

This certificate will prepare you to become a self-employed day home provider or work in a child-care centre.

- Length: 10 months (including work experience and supervised practicum)
- Delivery: full-time
- Location: Edmonton
- Term start: fall
- Tuition: \$11,840 | International tuition: \$34,336 | Fees: \$1,670

Transitions to Employment

CREDENTIAL: Certificate

Also called the Transitional Vocational Program, this program is designed to provide employment preparation training for adults with mild cognitive developmental disabilities.

Through a combination of classroom and workplace training, you will acquire skills training on current equipment and practices, and increased self-confidence while receiving ongoing, intensive support and mentoring from college staff.

Career Potential

Graduates of this program find jobs in a variety of fields, including food service, warehousing, and other service industries.

- Length: 10 months (including 12 weeks of work experience)
- Delivery: full-time
- Location: Edmonton
- Term start: fall
- Tuition: \$10,504.50 | International tuition: \$30,463.05 | Fees: \$2,168.49



English as a Second Language (ESL) Intensive

CREDENTIAL: Course credits

Improve your English language speaking, reading, listening, and writing skills to prepare for further education or employment. All courses are four months long. Free placement testing is available and your program will be tailored to suit your needs. We also offer English for Specific Purposes courses so you can acquire the language needed for studies and work in health and business.

Career Potential

English skills are required for success and promotion in most jobs or careers in Canada. NorQuest's ESL Intensive program helps you become qualified for more and better jobs. Specialized ESL classes assist you to acquire the language you need for studies and work in health and business.

- Length: varies depending on individual learner plans
- Delivery: full-time, part-time, online, eCampusAlberta, hybrid
- Location: Edmonton, anywhere
- Term start: fall, winter, spring
- Tuition: \$1,708 | International tuition: \$4,099.20 | Fees: \$885 (based on two seven-credit courses)

Note: Tuition and fees vary by course load taken.

Language Instruction for Newcomers to Canada (LINC)

CREDENTIAL: Certificate of completion

Are you new to Canada? NorQuest supports your settlement in Alberta and Canada by offering courses that will help you improve English language skills and develop essential skills.

We have highly qualified instructors, an extensive LINC library, computer and iPad language labs, and we offer a variety of extracurricular activities. Strong learner support services—such as student advisors and career and work experience consultants—are available to all LINC students via a variety of methods including personal appointments, phone, email, and Skype.

All applicants must provide a CLB assessment taken within the last six months. Applicants can be assessed at the Language Assessment, Referral and Counselling Centre (LARCC) located at:

Catholic Social Services
10709 105 Street
Edmonton, AB
Call 780.424.3545 for an appointment

Career Potential

Students who complete the program will have the basic language skills and settlement knowledge they need to better integrate into the Canadian community and pursue further ESL education and career training.

- Length: varies dependent on learner needs
- Delivery: full-time, part-time, online, hybrid, distance
- Location: Edmonton, anywhere
- Term start: fall, winter, spring

Note: Tuition is funded by Immigration, Refugees, and Citizenship Canada. There are no fees or tuition for eligible students.

Get back on your path to post-secondary success



NorQuest College's Challenge Exam Centre

Didn't get the mark you wanted on your Alberta diploma exam? Have you been out of school for a while? Don't want to take an entire course? We can help.

Challenge a high school (grade 12) equivalency course by writing an exam that tests you on the content of the entire course. Your final grade is recorded on a NorQuest transcript, which can be used as proof of admission requirements at Alberta and Canadian post-secondary institutions.*

You should consider taking a challenge exam if you:

- missed your diploma or course final exam
- were ill, late, or distracted on the day you wrote the diploma or final exam
- recently completed a prep course or review and have a better understanding of the content
- are close to achieving your competitive entrance mark for post-secondary admission
- require a quick turnaround for an updated transcript for application

* Some institutions may not accept high school equivalency courses for admission to certain programs. Review the admission requirements of the program to which you plan to apply.

> Visit norquest.ca/do-over for a list of available exams, writing schedules, preparation tips, fees, and to register

ADMISSION REQUIREMENTS

Post-secondary programs

Business Studies			
Program	Accounting Technician	Administrative Professional	Business Administration
Admission Requirements	<ul style="list-style-type: none"> 50% in English Language Arts 30-1 or English Language Arts 30-2 or 50% in ESLG 1898 or equivalent 50% in Mathematics 30-1 (Pure Mathematics 30) or Mathematics 30-2 (Applied Mathematics 30) or equivalent[†] 	<ul style="list-style-type: none"> 50% in English Language Arts 30-1 or 50% in English Language Arts 30-2 or 50% in ESLG 1898 or equivalent 50% in Mathematics 10C or 50% in Mathematics 20-3 or equivalent[†] 	<ul style="list-style-type: none"> 50% in English Language Arts 30-1 or English Language Arts 30-2 or 50% in ESLG 1898 or equivalent 60% in Mathematics 20-1 (Pure Mathematics 20) or Mathematics 20-2 (Applied Mathematics 20) or equivalent, or 50% in Mathematics 30-1 (Pure Mathematics 30) or Mathematics 30-2 (Applied Mathematics 30) or equivalent[†]
English Language Proficiency (ELP) Requirements^{††} <i>Applicable only if English is not your first language. See website for details and other ways to meet ELP requirements.</i>	<ul style="list-style-type: none"> CLBA overall score of 7, or IELTS Academic overall score of 6.0, no section score below 5.5, or TOEFL iBT overall score of 71, or CELP-IP-General overall score of 7, no section score below 6, or CAEL overall score of 60, or Completion of ESLS 7000/7100 or ESLG 2101 and ESLW 7000/7100 or ESLG 2103 with a minimum of 80% in each course 	<ul style="list-style-type: none"> CLBA overall score of 7, or IELTS Academic overall score of 6.0, no section below 5.5, or TOEFL iBT overall score of 71, or CELP-IP-General overall score of 7, no section score below 6, or CAEL overall score of 60, or Completion of ESLS 7000/7100 or ESLG 2101 and ESLW 7000/7100 or ESLG 2103 with a minimum of 80% in each course 	<ul style="list-style-type: none"> CLBA overall score of 7, or IELTS Academic overall score of 6.0, no section below 5.5, or TOEFL iBT overall score of 71, or CELP-IP-General overall score of 7, no section score below 6, or CAEL overall score of 60, or Completion of ESLS 7000/7100 or ESLG 2101 and ESLW 7000/7100 or ESLG 2103 with a minimum of 80% in each course
Continuing Your Education	Laddering: Some coursework completed in the Accounting Technician certificate program can qualify for transfer credit towards post-secondary programs such as the Administrative Professional certificate program, the Business Administration diploma program, and the Hospital Unit Clerk certificate program. Transfer credits are assessed on a case-by-case basis.	Laddering: Some coursework completed in the Administrative Professional certificate program can qualify for transfer credit towards post-secondary programs such as the Accounting Technician certificate program, the Business Administration diploma program, and the Hospital Unit Clerk certificate program. Transfer credits are assessed on a case-by-case basis.	Block transfer credit: Diploma program graduates are eligible for transfer credit and may qualify for admission into select programs at several post-secondary institutions. See website for details.

* May include Police Information Check, WHMIS, CPR certification, current immunizations, or others. See website for further details.

† If it has been 10 or more years since you completed mathematics courses (i.e. Math 10, 20, 30, or Math 13, 23, 33), you will be required to complete a skills assessment, take a challenge exam, or complete upgrading to meet the mathematics requirement for this program. See website for further details.

Community Studies

Community Support Worker	Early Learning and Child Care	Social Work
<ul style="list-style-type: none"> • 55% in English Language Arts 30-1 or 70% in English Language Arts 30-2 or equivalent 	<ul style="list-style-type: none"> • 50% in English Language Arts 30-1 or English Language Arts 30-2 or equivalent, or • Successful completion of the GED, with a standard score of 520 in Language Arts: Reading and Writing, or • Successful completion of COMM 1007 • Additional practicum requirements* 	<ul style="list-style-type: none"> • 60% in English Language Arts 30-1 or equivalent • Documentary evidence (i.e. a letter from the agency involved) of having completed at least 100 voluntary and/or paid work hours in the human services field • Additional practicum requirements*
<ul style="list-style-type: none"> • CLBA overall score of 7, or • IELTS Academic overall score of 6.0, no section score below 5.5, or • TOEFL iBT overall score of 71, or • CELPIP-General overall score of 7, no section score below 6, or • CAEL overall score of 60, or • Completion of ESLS 7000/7100 and ESLW 7000/7100 with a minimum 80% in each course 	<ul style="list-style-type: none"> • CLBA overall score of 8, no section score below 7, or • IELTS Academic overall score of 6.5, no section score below 6.0, or • TOEFL iBT overall score of 84, no section score below 21, or • CELPIP overall score of 8, no section score below 7, or • CAEL overall score of 60, no section score below 60, or • Completion of ESLS 8000/8100 and ESLW 8000/8100 with a minimum 80% in each course, or • Completion of ESLG 1860 and ESLG 1861 with a minimum 50% in each course 	<ul style="list-style-type: none"> • CLBA overall score of 8, no section score below 7, or • IELTS Academic overall score of 6.5, no section score below 6.0, or • TOEFL iBT overall score of 84, no section score below 21, or • CELPIP-General overall score of 8, no section score below 7, or • CAEL overall score of 60, no section score below 60, or • Completion of ESLS 8000/8100 and ESLW 8000/8100 with a minimum 80% in each course, or • Completion of ESLG 1860 and ESLG 1861 with a minimum of 50% in each course
<p>Laddering: Graduates may enter the Social Work program if they meet the following requirements:</p> <ul style="list-style-type: none"> • 55% in English Language Arts 30-1 or equivalent • Completion of the Community Support Worker certificate program with a minimum GPA of 3.0 (B) 		<p>Block transfer credit: University of Calgary Bachelor of Social Work degree (up to 60 credits).</p>

†† Proof of English language proficiency must be provided prior to admission. ELP test results must have been completed within the two years prior to application to the program. Meeting the English language proficiency requirement does not exempt the applicant from meeting the English academic coursework required for admission to the program.

ADMISSION REQUIREMENTS

Post-secondary programs

Health Studies				
Program	Advanced Education in Orthopaedics for LPNs	Health Care Aide	Health Care Aide PLAR	Hospital Unit Clerk
Admission Requirements	<ul style="list-style-type: none"> Active registration with a college for licensed practical nurses (LPN) Minimum of two years current acute care employment as an LPN Informal interview with the program instructor Additional clinical practice requirements* <p>Note: These admission requirements may be satisfied by submitting a letter from your employer stating that the requirements have been met and are up to date.</p>	<ul style="list-style-type: none"> Minimum of English Language Arts 10-1 (or provincial equivalent), or successful completion of NorQuest ACCUPLACER assessment For workplace admission: the requirement listed above, and you must be currently employed as a frontline caregiver in a participating agency Additional practicum requirements* <p>Note: International documents will not be accepted to meet the admission requirements. Applicants with international documents will be required to write the NorQuest ACCUPLACER assessment.</p>	<ul style="list-style-type: none"> Minimum of English Language Arts 10-1 (or provincial equivalent), or successful completion of NorQuest ACCUPLACER assessment 600 hours of experience in the last 3 years as a health care worker, documented with a proof-of-employment letter from your employer(s) <p>Note: International documents will not be accepted to meet the admission requirements. Applicants with international documents will be required to write the NorQuest ACCUPLACER assessment.</p>	<ul style="list-style-type: none"> 60% in English Language Arts 30-1 or 70% in English Language Arts 30-2 or equivalent 50% in Mathematics 10C or Mathematics 10-3 or equivalent[†] Additional practicum requirements*
English Language Proficiency (ELP) Requirements^{††} <i>Applicable only if English is not your first language. See website for details and other ways to meet ELP requirements.</i>		<ul style="list-style-type: none"> CLBA overall score of 7, or IELTS Academic overall score of 6.0, no section score below 5.5, or TOEFL iBT overall score of 71, or CELP-IP-General overall score of 7, no section score below 6, or CAEL overall score of 60, or Completion of ESLW 7000/7100 or BHCA 1101 (or equivalent) and ESLS 7000/7100 or BHCA 1100 (or equivalent) with a minimum of 80% in each course 	<ul style="list-style-type: none"> CLBA overall score of 7, or IELTS Academic overall score of 6.0, no section score below 5.5, or TOEFL iBT overall score of 71, or CELP-IP-General overall score of 7, no section score below 6, or CAEL overall score of 60, or Completion of ESLW 7000/7100 or BHCA 1101 (or equivalent) and ESLS 7000/7100 or BHCA 1100 (or equivalent) with a minimum of 80% in each course 	<ul style="list-style-type: none"> CLBA overall score of 8, no section score below 7, or IELTS Academic overall score of 6.5, no section score below 6.0, or TOEFL iBT overall score of 84, no section score below 21, or CELP-IP-General overall score of 8, no section score below 7, or CAEL overall score of 60, no section score below 60, or Completion of ESLS 8000/8100 and ESLW 8000/8100 with a minimum 80% in each course, or Completion of ESLG 1860 and ESLG 1861 with a minimum 50% in each course
Continuing Your Education		Laddering: Practical Nurse program with work experience as a health care aide.	Laddering: Practical Nurse program with work experience as a health care aide.	

* May include Police Information Check, WHMIS, CPR certification, current immunizations, or others. See website for further details.

† If it has been 10 or more years since you completed mathematics courses (i.e. Math 10, 20, 30, or Math 13, 23, 33), you will be required to complete a skills assessment, take a challenge exam, or complete upgrading to meet the mathematics requirement for this program. See website for further details.

Medical Device Reprocessing Technician	Pharmacy Technician	Physical Therapy Assistant
<ul style="list-style-type: none"> • 60% in English Language Arts 30-1 or 70% in English Language Arts 30-2 or equivalent • Additional practicum requirements* 	<ul style="list-style-type: none"> • 60% in English Language Arts 30-1 or 70% in English Language Arts 30-2 or equivalent • 60% in Mathematics 30-1 (Pure Mathematics 30) or Mathematics 30-2 (Applied Mathematics 30), or equivalent[†] • 60% in Biology 30 or equivalent • 60% in Chemistry 30 or equivalent • Additional practicum requirements* <p>Note: Police Information Check and immunization are required for field trip/ experiential learning opportunities.</p>	<ul style="list-style-type: none"> • 50% in English Language Arts 30-1 or 70% in English Language Arts 30-2 or equivalent • 50% in Mathematics 10C (Pure Mathematics 10 or Applied Mathematics 10) or equivalent[†] • 60% in Biology 30 or equivalent • Additional practicum requirements* <p>Note: Police Information Check and immunization are required for field trip/ experiential learning opportunities.</p>
<ul style="list-style-type: none"> • CLBA overall score of 8, no section score below 7, or • IELTS Academic overall score of 6.5, no section score below 6.0, or • TOEFL iBT overall score of 84, no section score below 21, or • CELPIP-General overall score of 8, no section score below 7, or • CAEL overall score of 60, no section score below 60, or • Completion of ESLS 8000/8100 and ESLW 8000/8100 with a minimum 80% in each course, or • Completion of ESLG 1860 and ESLG 1861 with a minimum 50% in each course 	<ul style="list-style-type: none"> • IELTS Academic overall score of 6.5, no section score below 6, or • TOEFL iBT overall score of 91, no score below 23 in speaking, 25 in writing, 22 in reading, and 21 in listening, or • MELAB overall score of 81, no score below 3+ in speaking, 80 in writing, 83 in reading, and 80 in listening, or • CanTEST no score below 4.5 in speaking, 4.0 in writing, 4.5 in reading, and 4.5 in listening <p>Note: Language proficiency standards for the Pharmacy Technician program are established by external bodies; see the program page on the website for details.</p>	<ul style="list-style-type: none"> • CLBA, overall score of 8, no section score below 7, or • IELTS Academic overall score of 6.5, no section score below 6.0, or • TOEFL iBT score of 84, with no section score below 21, or • CELPIP-General overall score of 8, no section score below 7, or • CAEL overall score of 60, no section score below 60, or • Completion of ESLS 8000/8100 and ESLW 8000/8100 with a minimum 80% in each course, or • Completion of ESLG 1860 and ESLG 1861 with a minimum 50% in each course
	<p>Block transfer credit: Diploma program graduates are eligible for transfer credit and may qualify for admission into select programs at Athabasca University, NAIT, and Thompson Rivers University. See website for details.</p>	<p>Block transfer credit: Diploma program graduates are eligible for transfer credit and may qualify for admission into select programs at Athabasca University, NAIT, Thompson Rivers University, and University of Calgary. See website for details.</p>

†† Proof of English language proficiency must be provided prior to admission. ELP test results must have been completed within the two years prior to application to the program. Meeting the English language proficiency requirement does not exempt the applicant from meeting the English academic coursework required for admission to the program.

ADMISSION REQUIREMENTS

Post-secondary programs

Health Studies (continued)			
Program	Practical Nurse	Practical Nurse Refresher	Therapeutic Recreation
Admission Requirements	<ul style="list-style-type: none"> 60% in English Language Arts 30-1 or 70% in English Language Arts 30-2 or equivalent 60% in Biology 30 or equivalent 60% in Mathematics 20-1 (Pure Mathematics 20) or 70% in Mathematics 20-2 (Applied Mathematics 20) or 50% in Mathematics 30-1 (Pure Mathematics 30) or 60% in Mathematics 30-2 (Applied Mathematics 30) or equivalent (60% in NorQuest's MATH 1524)[†] <p>For online delivery:</p> <ul style="list-style-type: none"> All requirements noted above A minimum of C- (60%) in ANPH 1001 and ANPH 1002 (Anatomy and Physiology I & II) <p>Note: Additional requirements apply for Practical Nurse for Health Care Aide applications. See website for details.</p>	<p>For Canadian-educated nurses</p> <ul style="list-style-type: none"> Graduate of a recognized PN program as confirmed by CLPNA. Submit documentation from CLPNA or your provincial professional organization, if you registered outside of Alberta, verifying you were a member in good standing. Contact the Office of the Registrar if verification is not available. <p>For internationally educated nurses</p> <ul style="list-style-type: none"> Graduate of a recognized RN/BScN program in your country of origin Document from your country's professional association verifying you as a member in good standing <p>Note: Additional transcripts, transfer, and identification requirements may apply. See website for details.</p>	<p>Certificate program:</p> <ul style="list-style-type: none"> 50% in English Language Arts 30-1 or 70% in English Language Arts 30-2 or equivalent 50% in Biology 30 or equivalent <p>Diploma program:</p> <ul style="list-style-type: none"> Completion of certificate program or equivalent and/or permission from the program chair Additional practicum requirements* <p>Note: Police Information Check and immunization are required for field trip/experiential learning opportunities.</p>
English Language Proficiency (ELP) Requirements^{††} <i>Applicable only if English is not your first language. See website for details and other ways to meet ELP requirements.</i>	<ul style="list-style-type: none"> IELTS Academic, no score below 7.5 in listening, 6.5 in reading, 7.0 in writing, and 7.0 in speaking, or TOEFL iBT overall score of 94, or CELBAN, no score below 10 in listening, 8 in reading, 7 in writing, 8 in speaking, or Completion of ESLG 1860 and ESLG 1861 with a minimum 50% in each course 	<ul style="list-style-type: none"> IELTS Academic, no score below 7.5 in listening, 6.5 in reading, 7.0 in writing, and 7.0 in speaking, or TOEFL iBT overall score of 94, or CELBAN, no score below 10 in listening, 8 in reading, 7 in writing, 8 in speaking, or Completion of ESLG 1860 and ESLG 1861 with a minimum of 50% in each course 	<ul style="list-style-type: none"> CLBA overall score of 8, no section score below 7, or IELTS Academic overall score of 6.5, no section score below 6.0, or TOEFL iBT overall score of 84, no section score below 21, or CELP-IP-General overall score of 8, no section score below 7, or CAEL overall score of 60, no section score below 60, or Completion of ESLS 8000/8100 and ESLW 8000/8100 with a minimum 80% in each course, or Completion of ESLG 1860 and ESLG 1861 with a minimum of 50% in each course
Continuing Your Education	<p>Laddering: Advanced Education in Orthopaedics for LPNs certificate and LPN continuing education courses.</p> <p>Block transfer credit: Diploma program graduates are eligible for transfer credit and may qualify for admission into select programs at Athabasca University, MacEwan University, NAIT, and Thompson Rivers University. See website for details.</p>	<p>Laddering: Advanced Education in Orthopaedics for LPNs certificate and LPN continuing education courses.</p> <p>Block transfer credit: Diploma program graduates are eligible for transfer credit and may qualify for admission into select programs at Athabasca University, MacEwan University, NAIT, and Thompson Rivers University. See website for details.</p>	<p>Laddering: From certificate program to Therapeutic Recreation diploma.</p> <p>Block transfer credit: Diploma program graduates are eligible for transfer credit and may qualify for admission into select programs at Athabasca University, NAIT, Thompson Rivers University, University of Calgary, and University of Lethbridge. See website for details.</p>

* May include Police Information Check, WHMIS, CPR certification, current immunizations, or others. See website for further details.

† If it has been 10 or more years since you completed mathematics courses (i.e. Math 10, 20, 30, or Math 13, 23, 33), you will be required to complete a skills assessment, take a challenge exam, or complete upgrading to meet the mathematics requirement for this program. See website for further details.

ADMISSION REQUIREMENTS

Foundational programs

Academic Upgrading				
Program	Academic Upgrading	Foundations for Learning	Literacy and Essential Skills Pathways	Youth in Transition
Admission Requirements	<ul style="list-style-type: none"> Alberta Education high school transcript current within the last five years or NorQuest ACCUPLACER assessment to determine course level 	<ul style="list-style-type: none"> Recommended that applicants take a NorQuest ACCUPLACER assessment to determine the appropriate level of study <p>Note: There are additional technological requirements. See website for details.</p>	<ul style="list-style-type: none"> Grade 5 or equivalent in reading and writing Suitability interview <p>Note: Admission requirements may be subject to change.</p>	<ul style="list-style-type: none"> NorQuest academic skills assessment First language other than English
English Language Proficiency (ELP) Requirements^{††} <i>Applicable only if English is not your first language. See website for details and other ways to meet ELP requirements.</i>	<ul style="list-style-type: none"> A minimum CLB 5 in listening and speaking, or IELTS Academic overall score of 5, or TOEFL iBT overall score of 40, or CELP-PIP-General overall score of 5, or Completion of ESLS 5000/5100 and ESLW 5000/5100 with a minimum of 80% in each course 	<ul style="list-style-type: none"> CLB overall score of 5, or IELTS Academic overall score of 5.0, or TOEFL iBT overall score of 40, or CELP-PIP-General overall score of 5, or Completion of ESLS 5000/5100 and ESLW 5000/5100 with a minimum of 80% in each course 	<ul style="list-style-type: none"> Minimum CLB 4 in listening and speaking, or IELTS Academic overall score of 4, or TOEFL iBT overall score of 32, or CELP-PIP-General overall score of 4, or Completion of ESLS 4000/4100 and ESLW 4000/4100 with a minimum of 80% in each course 	<ul style="list-style-type: none"> CLB 5 in listening and speaking, or IELTS Academic overall score of 5.0, or TOEFL iBT overall score of 40, or CELP-PIP-General overall score of 5, or Completion of ESLS 5000/5100 and ESLW 5000/5100 with a minimum of 80% in each course
Continuing Your Education	<p>Laddering: Post-secondary programs at NorQuest or another institution, or NorQuest employment certificate programs.</p>	<p>Laddering: Post-secondary programs at NorQuest or another institution, or NorQuest employment certificate programs.</p>	<p>Laddering: Integrated training programs or further upgrading depending on learner's pathway.</p>	<p>Bridging: Further English language training, academic upgrading, or NorQuest College employment certificate programs.</p>

†† Proof of English language proficiency must be provided prior to admission. ELP test results must have been completed within the two years prior to application to the program. Meeting the English language proficiency requirement does not exempt the applicant from meeting the English academic coursework required for admission to the program.

ADMISSION REQUIREMENTS

Foundational programs

Employment Certificates				English Language Training	
Program	Apprenticeship Prep	Day Home Provider	Transitions to Employment	English as a Second Language (ESL) Intensive	Language Instruction for Newcomers to Canada (LINC)
Admission Requirements	<ul style="list-style-type: none"> Grade 8 or equivalent in English Language Arts and Mathematics 	<ul style="list-style-type: none"> Grade 5 or equivalent in reading and writing Police Information Check Intervention Record Check 	<ul style="list-style-type: none"> History of special education (school records, standardized testing, etc.) Admission interview with a NorQuest counsellor Able to participate in a group setting Able to function independently in class and at the work site Ready for employment 	<ul style="list-style-type: none"> Placement assessment to determine course level 	<ul style="list-style-type: none"> A permanent resident All applicants must provide a CLB assessment taken within the last 6 months. Applicants can be assessed at the Language Assessment Referral and Counselling Centre (LARCC). Call 780.424.3545 to make an appointment.
English Language Proficiency (ELP) Requirements^{††} <i>Applicable only if English is not your first language. See website for details.</i>	<ul style="list-style-type: none"> CLB 5 in listening and speaking, or IELTS Academic overall score of 5, or TOEFL iBT overall score of 40, or CELP-IP-General overall score of 5, or Completion of ESLS 5000/5100 and ESLW 5000/5100 with a minimum of 80% in each course 	<ul style="list-style-type: none"> CLB overall score of 4, or IELTS Academic overall score of 4, or TOEFL iBT overall score of 32, or CELP-IP-General overall score of 4, or Completion of ESLS 4000/4100 and ESLW 4000/4100 with a minimum of 80% in each course 			
Continuing Your Education	Laddering: Apprenticeship training.			Bridging: Further English language training, academic upgrading, or NorQuest College employment certificate programs. Laddering: Academic upgrading and post-secondary programs.	Bridging: Further English language training, academic upgrading, or NorQuest College employment certificate programs. Laddering: Academic upgrading and post-secondary programs.

†† **Proof of English language proficiency** must be provided prior to admission. ELP test results must have been completed within the two years prior to application to the program. Meeting the English language proficiency requirement does not exempt the applicant from meeting the English academic coursework required for admission to the program.

Fire Rescue and Safety



Ignite your passion

NorQuest College offers a wide range of Fire Rescue and Safety continuing education programming, from beginner courses for those looking to start a career in firefighting, to advanced courses for firefighting professionals moving forward in their careers.

With approval from the Office of the Fire Commissioner (OFC) of Alberta, we offer training to National Fire Protection Association (NFPA) standards with certification for:

- National Board on Fire Service Professional Qualifications (Pro Board®)
- International Fire Service Accreditation Congress (IFSAC)

From entry-level firefighter programs to specialized courses in wildland and industrial firefighting, rope rescue, fire inspector, and more, there are options for beginners and for seasoned professionals looking to advance their careers.

We offer flexible face-to-face and online options and can deliver training through our regularly scheduled course offerings and customized delivery designed to meet your specific needs.

> To learn more or register, visit

norquest.ca/fire-rescue

Guest Service and Hospitality



Go above and beyond

Alberta's booming service and hospitality sector is poised for dramatic growth. NorQuest offers a range of introductory and specialized service and hospitality continuing education courses to prepare you to be a part of the momentum.

- **Guest Service Professional** – Learn how to exceed expectations to deliver a high level of service. Explore techniques for service-driven telephone skills, how to offer service that is sensitive to the needs of guests with disabilities, and the importance of targeted social media for reputation management.
- **Service Industry Skills** – Our Service Industry Skills certificate program offers great opportunities if you want to work and excel in the industry.

This certificate is offered through a unique partnership between NorQuest College and the Edmonton Oilers Community Foundation. It includes an introductory course and five specializations to choose from along with optional certifications.
- **Managing Housekeeping Operations** – Housekeeping is critical to the success of today's hospitality operations. Course topics include energy management, sustainable housekeeping, security, health concerns, guestroom furnishings, and amenities. Explore human resource topics including diversity, recruitment challenges, turnover, and interviewing.
- **Hospitality Facilities Management and Design** – Learn how to keep every area of a hotel property running smoothly. Study the latest information on facilities management and design, along with how technology can streamline operations and procedures, and ways to balance environmental concerns with guest satisfaction.

➤ To view a listing of available courses, visit norquest.ca/guestservice

Funding your education



When you're a student, money matters

Figuring out your finances is one of your most important considerations in deciding to pursue further education.

Whether you have existing funds or want to access other financial aid resources that may be available, we can assist you in sorting through all the options and which ones you may be eligible to receive.

- **Government Student Loans** – Available to students in full-time and part-time post-secondary programs.
- **Scholarships, Bursaries, and Awards** – Available to all students, bursaries and awards may be program-specific or general for all programs. Criteria may be based on financial need, academic achievement, leadership, community service, and contribution to campus life. Visit norquest.ca/awards for application forms and more information.
- **Grant Funding** – Alberta Works Income Support is available to students who meet specific eligibility criteria and designed to assist people with financial need to complete training goals. Some grant funding also includes living expenses.
- **Indigenous Student Funding** – Qualified Indigenous students may be eligible for additional grants or loans. Other sources of funding may be available through your band education counsellor or Indigenous agencies. Indigenous student funding can include grants, loans, Bill C-31, and Métis funding.
- **Emergency Funding** – We realize that emergencies can happen to anyone in any situation. Depending on your circumstances, our scholarships and bursaries advisor may be able to help you with a short-term loan. The college provides loans to registered students on an emergency basis once per term if needed.

➤ More details for each option are available at norquest.ca/funding

How to apply

Credit Programs and Courses

For credit programs, you can apply online, in person, or by mail.

There is a non-refundable, non-transferrable application fee: \$95 for Canadian/permanent residents; \$150 for international applicants.

BEFORE YOU APPLY

- 1 Read the General Admission Guide found at norquest.ca/admissionguide
- 2 Be prepared to pay the application fee. Applications submitted without the application fee will not be processed.
- 3 Visit norquest.ca to review the specific criteria for your program of choice, make sure you meet admission requirements, and decide which delivery method you want to apply for.

Online

ApplyAlberta is the province-wide online application system. If you apply online you will not need to pay for and provide official Alberta Education transcripts—it is the easiest way to apply!

- 1 Visit applyalberta.ca
- 2 Follow the instructions to create an account and enter your information.
- 3 Select NorQuest College as your institution of choice and select the program to which you wish to apply.
- 4 Pay your application fee using Interac® Online, Visa® Debit, Visa, or MasterCard® and submit your application.

In Person/By Mail

- 1 Print the NorQuest College Application for Admission form at norquest.ca/apply
- 2 Complete the form and deliver your application fee in person (pay using Interac® Online, Visa® Debit, Visa, MasterCard®, cheque, or money order) or by mail (cheque or money order only) to:

NorQuest College
Office of the Registrar
10215 108 Street NW
Edmonton, AB T5J 1L6

AFTER YOU APPLY

You will receive confirmation and instructions to access MyQuest (NorQuest's online student self-service centre) and your MyMail account (student email).

Continuing Education Programs and Courses

You do not need to apply for admission for continuing education programs and courses. To register, follow these steps:

- 1 Review specific course information, including prerequisites, to make sure each course is right for you.
- 2 Register and pay online for most continuing education courses and programs, or complete the Non-Credit Registration form found at norquest.ca/apply and submit it to the Office of the Registrar. Full payment of fees is required upon submission to:

NorQuest College
Office of the Registrar
10215 108 Street NW
Edmonton, AB T5J 1L6

Open Studies

- 1 If this is your first time taking Open Studies courses at NorQuest, you must submit an Application for Admission and pay the one-time application fee (\$95). Apply online at applyalberta.ca and choose Open Studies as your program.
- 2 Once your application has been processed, our enrolment team will contact you to complete your registration. Full payment of tuition and fees is due when you are registered.
- 3 For in-person classes, register a minimum of five business days before the start date to ensure that the class is not cancelled due to low enrolment. For online classes, regular online registration rules apply.

Note: Registration opens one month before the start date of the course.

Grow with us

The Singhmar Centre for Learning will be open and ready to serve you in the fall of 2017!

The new centre is being built to accommodate NorQuest's enrolment growth and answer Alberta's demand for a skilled workforce. Our services and supports are expanding into the new centre, including the library, bookstore, food services, and an Indigenous Student Centre.

Personal or professional, education is all about growth. Come grow with us at the Singhmar Centre for Learning.

> For more information visit norquest.ca/singhmarcentre

NORQUEST
COLLEGE



The Singhmar Centre
for Learning

Opening 2017

NorQuest College | A proud partner in Campus Alberta

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Toll-free: 1.866.534.7218
Email: info@norquest.ca

Step Forward
norquest.ca

Printed in Canada

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780.644.6000
info@norquest.ca

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EDMONTON
WESTMOUNT CAMPUS

780.644.6700
info@norquest.ca

11140 131 Street
Edmonton, AB T5M 1C1

DRAYTON VALLEY CAMPUS

780.542.5400
info.draytonvalley@norquest.ca

5400 24 Avenue
PO Box 6419
Drayton Valley, AB T7A 1A1

WETASKIWIN CAMPUS

780.361.5800
info.wetaskiwin@norquest.ca

5502 49 Avenue
Wetaskiwin, AB T9A 3P3

WHITECOURT CAMPUS

780.778.2000
info.whitecourt@norquest.ca

4739 50 Avenue
PO Box 779
Whitecourt, AB T7S 1N8

